



## MEMORANDUM

TO: Prospective Bidders

FROM: Becky Smyth, Purchasing Director

RE: Request for Bid - #036-20 Cab and Chassis With 70 Foot Bucket Lift

DATE: October 2, 2020

---

Enclosed you will find the necessary information for preparing and submitting your bid for **A Cab and Chassis with 70 Foot Bucket Lift**. Each specification will be identified by the user department and each vehicle will be listed separately on the bid sheet.

The deadline for submitting your bid is **October 21, 2020 at 2:00 p.m.** All questions regarding this bid should be sent to Jackson Abercrombie via e-mail [jabercrombie@romega.us](mailto:jabercrombie@romega.us) by 5:00 p.m. on October 13, 2020. All questions and answers will be posted on the City website [www.romefloyd.com](http://www.romefloyd.com). It is the responsibility of the vendor to visit the site often to insure receipt of any new information that may be posted.

If you have further questions, please do not hesitate to call my office at 706-236-4410.

---

Becky Smyth  
Purchasing Director

601 Broad Street • PO Box 1433 • Rome, Georgia 30162-1433  
phone: 706/236-4410 • fax: 706/236-4549

[www.romega.us](http://www.romega.us)

## INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **October 21, 2020 at 2:00 p.m.**

II. Bids must be delivered to:

City of Rome – Purchasing Department  
Attention: Becky Smyth  
601 Broad Street  
Rome, Georgia 30161

III. Bids must be sealed and marked:

**“Bid #036-20, “Cab and Chassis with 70 Foot Bucket Lift”**

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Bidder’s Declaration
- C. Executed Certificate of Non-Discrimination
- D. Executed Affidavit of Non-Collusion
- E. Prompt Payment Affidavit
- F. Request for Taxpayer I.D. Number
- G. Drug-Free Workplace Certification
- H. E-Verify Compliance Affidavit
- I. SAVE Compliance Affidavit

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **October 21, 2020 at 2:00 p.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

## REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **October 21, 2020 at 2:00 p.m.** at its offices located at 601 Broad Street, Rome, Georgia 30161.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street, Rome, Georgia 30161 on the day and at the hour specified.

The purchaser may consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

**SPECIFICATIONS**  
**Bid 036-20**  
**Cab and Chassis with 70 Foot Bucket Lift**

**The purpose of this specification is to describe a new, current model Freightliner M2 106 cab and chassis, service body and a Terex XT70 Bucket lift. The use of a brand name does not indicate a preference for that brand. It is intended to establish a level of quality, function and reliability. The vehicle should be delivered ready to operate.**

**Please note: The City requests Factory Options when possible.**

**Cab and Chassis Specifications**

**Bidders Response**

- |   |       |
|---|-------|
| 1. Freightliner Business Class M2 106                                   | _____ |
| 2. Cummins ISB Diesel - 250 HP with Allison 3500 Automatic Transmission | _____ |
| 3. 5 Gallon DEF Tank  | _____ |
| 4. 50 Gall Aluminum Fuel Tank   | _____ |
| 5. 111 Inches from Cab to Axle  | _____ |
| 6. Air Brakes with Heated Air Dryer                                     | _____ |
| 7. Driver Controlled Exhaust Brake                                      | _____ |
| 8. 13,300 LB Set Back Front Axle  | _____ |
| 9. 21,000 LB Rear Axle  | _____ |
| 10. Factory Rated to 33,000 LB GVWR                                     | _____ |
| 11. 11R 22.5G Front Tires (2) and 11R 22.5G Rear Tires (4)              | _____ |
| 12. Air Conditioning  | _____ |
| 13. Engine Block Heater   | _____ |
| 14. Dust / Bug Screen Mounted Behind Grill                              | _____ |
| 15. Weather Band AM/FM/USB/AUX/Blue Tooth Radio                         | _____ |
| 16. Mud Flaps   | _____ |
| 17. Exterior Cab Color: White   | _____ |

**Standard Configuration Specifications**

- 1. Custom Flat Deck Body – Painted Black \_\_\_\_\_
- 2. 35 Inch “I” Box Assembly \_\_\_\_\_
- 3. Spring Loaded Cab Guard with Steps and Grab Handles \_\_\_\_\_
- 4. Factory Dash Mounted PTO Switch \_\_\_\_\_
- 5. Two (2) Wheel Chocks with Underbody Storage \_\_\_\_\_
- 6. Four (4) Outrigger Pads with Underbody Storage \_\_\_\_\_
- 7. ICC Rear Bumper with PH30 Pintle Hook \_\_\_\_\_
- 8. Electronic Trailer Brake Controller \_\_\_\_\_
- 9. 6 Prong Trailer Socket \_\_\_\_\_
- 10. Emergency Power Let Down System At Base Controls \_\_\_\_\_
- 11. Rear Backup Camera with Monitor \_\_\_\_\_

**Equipment Specifications**

- 1. Working Height: 70' \_\_\_\_\_
- 2. Bottom Platform Height: 70' \_\_\_\_\_
- 3. Overcenter Side Reach: 49.9' \_\_\_\_\_
- 4. Non-Overcenter Side Reach: 45' \_\_\_\_\_
- 5. Lower Boom Articulation: 0° to 125° \_\_\_\_\_
- 6. Upper Boom Articulation: 0° to 250° \_\_\_\_\_
- 7. Side Mounted 24” X 24” X 40” One Person Platform \_\_\_\_\_
- 8. Platform Capacity of up to 400 LBS \_\_\_\_\_
- 9. Control-Plus “3-D” Single Stick at Platform \_\_\_\_\_
- 10. Continuous Unrestricted Worm Gear Rotation \_\_\_\_\_

- 11. Category "C" Rating Per ANSI A92.2 \_\_\_\_\_
- 12. Fiberglass Booms \_\_\_\_\_
- 13. Rectangular, Bi-Axial Epoxy Resin, Filament Wound \_\_\_\_\_
- 14. Individual Lever Lower Controls \_\_\_\_\_
- 15. Automatic Self Leveling Platform \_\_\_\_\_
- 16. Full Pressure, Open-Center Hydraulic System \_\_\_\_\_
- 17. 40 Gallon Hydraulic Oil Reservoir \_\_\_\_\_
- 18. Padded Boom Rests with Upper Boom Tie Down \_\_\_\_\_
- 19. Boom / Outrigger Interlock \_\_\_\_\_
- 20. Moving Outrigger Alarm \_\_\_\_\_
- 21. Truck Level Indicator \_\_\_\_\_
- 22. 10 Year Maintenance Free Leveling Chain \_\_\_\_\_
- 23. Dual Hydraulic Tool Outlet at Boom Tip \_\_\_\_\_

**Tool Box Specifications**

- 1. 35" Wide X 50" High X 98" Long Thru Box Assembly \_\_\_\_\_
- 2. Spring-Mounted to Frame \_\_\_\_\_
- 3. Air Vented \_\_\_\_\_
- 4. 14 Gauge Galvanneal, Seam Sealed Panels \_\_\_\_\_
- 5. Rubber-Sealed, Spring-Loaded Doors \_\_\_\_\_
- 6. Three (3) Rubber-Lined Thru Compartments \_\_\_\_\_
- 7. 9.5" Wide with Varying Heights \_\_\_\_\_
- 8. Top Center has a Fixed Thru Compartment (11" X 16") \_\_\_\_\_
- 9. Tool Box Lights \_\_\_\_\_
- 10. 12 in high x 12 in wide x 10 feet long tool box with locking door \_\_\_\_\_
- 11. Six (6) Stationary Swivel Rope Hooks – Three (3) on Each Side \_\_\_\_\_

**BID FORM**

TO: City of Rome – Purchasing Department  
ATTN: BECKY SMYTH  
601 Broad Street  
Rome, Georgia 30161

**BID PKG. “036-20 Cab and Chassis With 70 Foot Bucket Lift”**

Quantity	Description	Total
1	Cab and Chassis. w/ Bucket Lift	_____

Cab and Chassis Proposed: \_\_\_\_\_

Bucket Lift Proposed: \_\_\_\_\_

Expected Delivery Date: \_\_\_\_\_

**FOB-Delivered: 200 Vaughn Rd., Rome Georgia 30161**

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

\_\_\_\_\_  
Name of Individual, Partner  
or Corporation

\_\_\_\_\_  
Company

\_\_\_\_\_  
Title

\_\_\_\_\_  
Address

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
City, State, Zip Code

Company Phone Number \_\_\_\_\_

**Please attach contact’s business card:**

## BIDDERS DECLARATION

The bidder understands, agrees and warrants:

- That the bidder has carefully read and fully understands the full scope of the specifications.
- That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
- That the bidder has liability insurance and a declaration of insurance form is included in the bid package.
- That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **October 21, 2020 at 2:00 p.m.** but may not be withdrawn after such date and time.
- That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.
- That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

AFFIX CORPORATE SEAL (If Applicable)



## CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

---

BIDDER

---

SIGNATURE

---

TITLE

**NON-COLLUSION AFFIDAVIT**

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of 20\_\_\_\_

\_\_\_\_\_

NOTARY PUBLIC

**CITY OF ROME**

**DRUG-FREE WORKPLACE CERTIFICATE**

---

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the “Drug-Free Workplace Act” will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder’s employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: “As part of the subcontracting agreement with (contractor’s name), (subcontractor’s name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor’s employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7).”

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF ROME, GEORGIA**  
**SAVE COMPLIANCE AFFADAVIT**  
**O.C.G.A § 50-36-1(e) (2) Affidavit**

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) \_\_\_\_\_ I am a United State citizen.
  
- 2) \_\_\_\_\_ I am a legal permanent resident of the United States
  
- 3) \_\_\_\_\_ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.  
My alien number issued by the Department of Homeland Security or other federal immigration agency is: \_\_\_\_\_.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as: \_\_\_\_\_.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in \_\_\_\_\_ (city), \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Printed Name of Applicant

SUBSCRIBED AND SWORN  
BEFORE ME ON THIS THE  
\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
CITY OF ROME, GEORGIA

**E-VERIFY COMPLIANCE AFFADAVIT**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification number  
(Not Required if Less than 10 Employees)

\_\_\_\_\_  
Signature (if less than 10 employees)

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor/Company

\_\_\_\_\_  
Name of Project

\_\_\_\_\_  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_\_, 20\_\_\_\_ in \_\_\_\_\_ (city) \_\_\_\_\_ (state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC  
My Commission Expires:  
Commission Expires: