

**FLOYD COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT
#12 East 4th Ave. Ste. 106
ROME, GA 30161**

(706) 291-5118

FAX (706) 290-6099

INFORMAL INVITATION TO BID

Date Issued: 23 July 2020

Bids from suppliers will be received by Floyd County Georgia, at #12 East Fourth Ave, Suite 106 Rome, Georgia 30161, until **2:00 P.M.** legally prevailing time on **13 Aug 2020**, for the purchase of:

**HOUSEHOLD HAZARDOUS WASTE SERVICES
Bid# 20-0813**

Bids may be submitted by Email, Fax, Mail, or Hand Delivered to Floyd County Purchasing Department Suite 106, Rome Georgia 30161. No extension of the bidding period will be made.

Emails can be delayed by Servers and Email Filter processes. It is recommended you send email at least 60 minutes prior to the deadline to allow for delays of these processes.

- Email graye@floydcountyga.org or Fax 706 291-5283

A Bid Tabulation will be posted online within 24hrs following the bid deadline.

Additional copies of bidding documents may be obtained at www.romefloyd.com, email graye@floydcountyga.org or in person at the Floyd County Administrative Building, Purchasing Department, #12 East Fourth Ave, Suite 106 Rome, Georgia 30161. Requests for documents should be filed promptly with the Purchasing Department.

Contract, if awarded, will be on a lump sum basis **or** individual item basis, whichever is in the best interest of the County. No bid may be withdrawn for a period of 60 days after time has been called on the date of opening.

The County reserves the right to waive compliance by any applicant with any provision contained in this request whenever the County in its sole discretion believes such waiver is in the County's best interests

Bids will be marked/titled/labeled as follows

**Your Company Name
Household Hazardous Waste Services
Bid# 20-0813
2PM 13 August 2020**

EVERETT GRAY, CPPB
PWC WAREHOUSE MANAGER

**FLOYD COUNTY GEORGIA
GENERAL TERMS AND CONDITIONS
INFORMAL INVITATION TO BID**

1. CHANGES: No change will be made to this invitation except by written modification by the County Purchasing Office. **Requests for interpretation or changes must be in writing,** grave@floydcountyga.org directed to the Floyd County Purchasing Department no later than 5pm 4 August 2020 . Phone (706) 291-5118 Fax (706) 290-6099.

2. FOB POINT: Bid Price to include shipping, packing, crating, and unloading at address in BID INSTRUCTIONS. Title to remain with vendor until fully accepted by the County. Goods damaged or not meeting specifications will be rejected and removed at vendor's expense. Concealed damaged goods to remain the property of vendor until replaced or removed at County's direction.

3. RISK OF LOSS: Vendor agrees to bear all risk of loss, injury, and destruction of goods and materials ordered herein which occur prior to delivery to include concealed damage; and such loss, injury, or destruction shall not release vendor from any obligation.

4. BID ACCEPTANCE TIME: Bids requiring acceptance by the County in less than Sixty (60) calendar days could be rejected, unless so stated on **BIDDER'S RESPONSE PAGE** and accepted by the County.

5. BID IDENTIFICATION: All bids submitted as a result of this invitation must be identifying the Name, Bid #, Date and Time of opening.

6. WITHDRAWAL OF BIDS: Bids may be withdrawn by written request only, if the request is received prior to the time and date set for the opening of bids. Negligence on the part of the bidder in preparing his bid confers no right of withdrawal or modification of his bid after bid has been opened. No bid may be withdrawn for a period of Sixty (60) days after time has been called on the date of opening.

7. BONDS: None Required.

8. SITE INSPECTIONS: (If Applicable) Bidders should inspect the sites to ascertain the nature and location of work and the general conditions which could affect the work of the cost thereof. The County will assume no responsibility for representations or understandings concerning conditions made by its officers or employees unless included in this Invitation for Bid. While site inspections are not a mandatory requirement to submit a proposal, vendors are urged to schedule inspections to ascertain all the requirements of this invitation.

9. AWARD OF CONTRACT: Award will be made to that responsible bidder whose bid, conforming to the Invitation for Bid, will be most advantageous to the County; Price and other factors considered. The County reserves the right to waive compliance by any applicant with any provision contained in this request whenever the County in its sole discretion believes such waiver is in the County's best interests. A written award, mailed (or otherwise furnished) shall be deemed to result in a binding contract without further action by either party. Contract (s), if awarded, will be on a lump sum basis **or** individual item basis, whichever is found to be in the best interest of FLOYD COUNTY.

9.1: The vendor, in accepting this contract, attests that he is in compliance with the Nondiscrimination Clause contained in Section 202 of Executive Order 11246, as amended, relative to equal employment opportunity for all persons without regard to race, color, religion, sex, or national origin, and the implementing rules and prescribed by the Secretary of Labor, which is incorporated herein by reference.

10. EXCEPTIONS TO SPECIFICATIONS: Any award resulting from this invitation shall bind the bidder to all Terms, Conditions, and Specifications set forth in this invitation. Bidders whose bids do not conform should so note on separate page if necessary and/or on the **BID SCHEDULE**. While the County reserves the right to make an award to a nonconforming bidder, when in the best interest of the County, such awards will not be readily made, and bidders are urged to conform to the greatest extent possible. No exceptions will be considered to have been taken by bidder unless it is properly set out as provided above. No exception will be deemed to have been taken by the County unless incorporated in an award resulting from this invitation and so stated.

11. BID RESULTS: Interested parties may review and/or print **BID TABULATION** @ www.romefloyd.com **24 hours after bid opening** or request a tabulation from Graye@floydcountyga.org

12. PAYMENT: Payments will be made upon all items completed each month or completion of all work and acceptance by county on invoices submitted and approved by the proper county representative within (30) thirty days receipt of invoice unless paragraph 14 applies. Invoices are to be submitted to: Floyd County Purchasing, 12 East 4th Ave, Suite 106 Rome, Ga. 30161

12.1 Itemize all invoices in full. Mail the original invoice to the address above. A shipping or receiving ticket will be signed and a copy left with each delivery. Each invoice including receiving/shipping ticket is to include the following minimum information:

- | | |
|-------------------------------|---|
| 1. Date invoice is submitted; | 5. County department; |
| 2. Purchase order number; | 6. Item(s) or service |
| 3. Payment terms; | 7. Quantity of each item or service |
| 4. Date of transaction; | 8. Bid price of each item or service with any discounts |

Invoices received with any of the required information listed above missing may not be considered as a "correct invoice". All invoices submitted will be closely monitored for accuracy. Any invoice found to be incorrect will be returned to vendor for correction.

12.2 Vendor must furnish delivery receipt with invoice identifying that this order has been delivered in accordance with Specifications, Quantities, and Price as set forth on the purchase order. A Floyd County employee's signature must appear on the delivery receipt or invoice.

12.3 Items on this order are exempt from Federal Excise Tax and Georgia Sales and Use Tax. . A certificate will be furnished if requested. FLOYD COUNTY is exempt from taxes but the successful bidder shall pay all taxes required of him by law and FLOYD COUNTY can not exempt others from tax.

12.4 Payment terms and provisions herein or otherwise found within the contract documents supersede all provisions of the Georgia Prompt Pay Act (House Bill 837; 13 O.C.G.A. Chapter 11 **ET. SEQ.**).

13. INQUIRIES REGARDING PAYMENT: All inquiries regarding payment of invoices are to be directed to Accounts Payable (706) 291-5113 or Floyd County Commissioners, Attn: Accounts Payable, P.O. BOX 946, Rome, Georgia 30162

14. DISCOUNTS: Prompt payment discounts offered for a period of less than Fifteen (15) Days will not be considered in determining the low bidder on this invitation. However, such discounts, when offered, will be taken provided payment is made within the time specified. Time, in connection with discounts for prompt payments, will be computed from the date of acceptance of work for which payment is claimed, or the date the correct invoice is received by the County, whichever is later.

15. EXECUTION OF CONTRACT: Subsequent to the award, the successful bidder will be presented with a contract which may be in the form of a purchase order. Contract is to be executed within Ten (10) calendar days of "**NOTICE OF AWARD**" together with the required payment and performance bonds prescribed in Paragraph 7B. If the contract document is mailed, the date of presentation shall be deemed to be the postmark date. The successful bidder's proposal and this Invitation for Bid shall be incorporated into the contract, except to the extent that this invitation conflicts with the contract, in which case the provisions of the contract shall take precedent.

16. CERTIFICATE OF INSURANCE: Successful bidder will be required to furnish a Certificate of Liability insurance in an amount not less than Five Hundred Thousand Dollars (\$500,000.00) per occurrence to protect the County throughout the life of the contract against "**ALL RISKS**". Coverage to include but not limited to General Liability: Comprehensive Form, Premises/Operations, Products/Completed Operations, Broad Form Property Damage, Personal Injury, and Automobile/Vehicle Liability. Worker's compensation and Employer's Liability are to be statutory amounts. On all contracts for vehicle repair of any kind, the successful shall provide at least Five Hundred Thousand Dollars (\$500,000.00) of Garage Liability insurance in addition to the insurance stated above. The Certificate must be furnished within Ten (10) calendar days of a "**NOTICE OF AWARD**" being issued.

17. INCLUSION: All items and/or services standard, expected, necessary, and/or routine to such a project as this and not actually stated in this Invitation for Bid will be the responsibility of the successful bidder to provide at no other cost to the County unless so stated on the successful bidder's proposal as additional cost items and accepted by the County at the time of the award and/or contract.

18. REGULATORY AGENCIES: Successful bidder will be responsible for all required permits or license required by regulatory agency of the City, County, State, or Federal Governments. Further, successful bidder will be responsible for meeting all requirements of any regulation (s) or guideline (s) of any of the said Governments or any independent agency recognized by said Governments as publisher of any such regulation (s) or guideline (s).

19. INDEPENDENT CONTRACTORS: The bidder represents to FLOYD COUNTY that he is fully experienced and properly qualified to perform the functions provided herein and that he is properly equipped, organized, and financed to perform such functions. The bidder shall finance his own operations hereunder, shall operate as an independent contractor and not as an agent of FLOYD COUNTY and nothing contained in this Invitation for Bid or a contract resulting from same shall be construed to constitute the bidder or any of his employees, servants, agents, or subcontractors as a partner, employee, servant, or agent of the County nor shall either party have any authority to bind the other in any respect; it being intended that each shall remain an independent contractor.

20. ASSIGNMENT OF CONTRACTUAL RIGHTS: It is agreed that the successful bidder will not assign, transfer, convey, or otherwise dispose of a contract that results from this invitation or his right, title, or interest in or to the same, or any part thereof, without written consent of the County.

21. STARTING TIME: Work will commence within stated calendar days after being issued a "NOTICE TO PROCEED" on the project and commence in a routine, orderly manner until completion and acceptance by the County.

22. INDEMNITY: Successful bidder agrees, if entering into a contract as a result of this invitation, to defend, indemnify, and hold harmless FLOYD COUNTY from any and all courses of action or claims of damages arising out of or related to bidder's performance or actions or those of his employees or agents, under said contract.

23. TERMINATION: Pursuant to O.C.G.A. 36-60-13, if applicable, any contract resulting from this Invitation for Bid, if not sooner terminated pursuant to the provisions of termination contained herein, is terminable by the Board of Commissioners of FLOYD COUNTY, Georgia on December 31 of each calendar year during the term of said contract, except that said contract shall be renewed automatically on such date, and without any lapse, unless positive action is taken to terminate said contract by the Board in a public meeting and such action entered in the Official Minutes of the FLOYD COUNTY Commission.

24. APPROPRIATION OF FUNDS: Initial contract and any continuation contract (s) will terminate immediately and absolutely at any such time as there are no appropriated and otherwise unobligated funds available to satisfy the County's obligations under said contract (s).

25. CANCELLATION FOR CAUSE: Should either party fail to comply with the Terms and Conditions of this contract, the aggrieved party must give, in writing, to the other party any complaint for non compliance to the Terms and Conditions of this contract. The other party shall have Fifteen (15) calendar days to correct the matter. If corrected to the satisfaction of both parties within the Fifteen (15) calendar days and stated in writing, then the contract will continue uninterrupted. Failure to correct the matter will result in termination of this contract at the end of Thirty (30) calendar days following the date of the initial letter of complaint.

26. LIQUIDATED DAMAGES: None Identified for this Bid.

27. ANTI-DISCRIMINATION CLAUSE: "FLOYD COUNTY does not discriminate against any person because of race, color, religion, national origin, or handicap in employment or service provided."

28. COMMODITY STATUS: It is understood and agreed that materials delivered shall be new, of latest design, and in first quality condition, that all bags, containers, etc., shall be new and suitable for storage; unless otherwise stated by FLOYD COUNTY.

29: CONTRACT ITEMS: Items or services not listed in this contract are to be purchased according to purchasing rules and regulations of the county.

- County departments are not authorized to order any item or service not listed without satisfying said rules and regulations and having a separate purchase order issued to cover such a purchase.
- Vendors receiving contracts as a result of this invitation will be expected to consider this when accepting orders.
- * Payment will not be made for any item not covered by this contract unless stated Purchasing Rules and Regulations have been met.

30: CHANGES TO CONTRACT: No change will be made to this contract except by written modification by the Contracts Administrator whose name appears on the cover page. Additional items of same brand and similar product required during the course of the contract, will be provided at like discounts to similar items on contract.

31: LOCATION FOR DELIVERY OF GOODS OR EQUIPMENT: Per Purchase Order, Contract or as noted below:

32: Bid Submissions: Complete and return all forms attached with Bid Documents as identified on the Bid Instructions page.

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to 2pm 13 August 2020 but may not be withdrawn after such date and time.

That Floyd County reserves the right to waive compliance by any applicant with any provision contained in this request whenever the County in its sole discretion believes such waiver is in the County's best interests

That by submission of this quote the bidder acknowledges that Floyd County has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

That the accompanying bid is not the result of or affected by, any act of collusion with another person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Georgia or United States law.

BIDDER:

Company Name: _____

Phone: _____

Name Print: _____

Signature: _____

Email: _____

Date: _____

FLOYD COUNTY BOARD OF COMMISSIONERS
PURCHASING DEPARTMENT
P. O. BOX 946
ROME, GA 30162

(706) 291-5118

FAX (706) 290-6099

BIDDERS INFORMATION

Date of Bid: 2PM 13 August 2020

Bid Name: **Household Hazardous Waste Services**

The undersigned agrees, if this bid is accepted within Sixty (60) calendar days after date of opening, to furnish all supplies and/or services in strict accordance with provisions of this Invitation for Bid at the price in the **BID SCHEDULE**.

Time Discounts: Discounts allowed for prompt payment as follows: Discounts of less than Fifteen (15) days will not be used in determining the award of a bid but may be used when paying invoices.

_____ % Discount _____ Calendar Days net _____ (discounts will apply if Procurement Card is accepted).

Procurement Card: Will you accept the VISA Procurement Card for this order? _____

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and Civil Damage Awards. I agree to abide by all Conditions of this bid and certify that I am authorized to sign this bid for the bidder.

This _____ Day of _____, 202__

Prices to remain firm for Sixty (60) calendar days or _____ calendar days after date of opening. Vendor MUST initial here: _____.

Bidder Information
(Type or Print)

Name and Mailing Address
of where to send payments

Name of Company

Name of Company

Address

Address

City, State Zip Code

City, State Zip Code

(_____) _____
Phone Number

(_____) _____
Phone Number

(_____) _____
Fax Number

Federal ID #

Email _____

Name and Title of Person
authorized to Sign

Name

Title

Signature

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting, or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by Floyd County Board of Commissioners. The bidder may be declared, by Floyd County, ineligible for further contracts with Floyd County until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE



CERTIFICATE OF NON-COLLUSION

By responding to this solicitation, the supplier understands and agrees to the following:

1. That the submitted response constitutes an offer, which when accepted in writing by Floyd County, and subject to the terms and conditions of such acceptance, will constitute a valid and binding contract between the undersigned and Floyd County; and
2. That the supplier has read the specifications and requirements shown or referenced in the solicitation and that the supplier's response is made in accordance with the provisions of such specifications and requirements except as expressly stated otherwise in the supplier's response; and
3. That the supplier guarantees and certifies that all items included in the supplier's response meet or exceed any and all such stated specifications and requirements of the solicitation except as expressly stated otherwise in the supplier's response; and
4. That, if awarded a contract, the supplier will deliver goods and/or services that meet or exceed the specifications and requirements of the solicitation except as expressly stated otherwise in the supplier's response; and
5. That the response submitted by the supplier shall be valid and held open for a period of one hundred and twenty (120) days (or such other time period as identified in the solicitation) from the final solicitation closing date and that the response may be held open for an additional period of time subject to the supplier's consent; and
6. That the supplier's response is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a response for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. The supplier understands and agrees that collusive bidding is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards; and
7. That the provisions of the Official Code of Georgia Annotated, Sections 36-91 have not been violated and will not be violated in any respect.

DO NOT MODIFY THE BID/PROPOSAL CERTIFICATION TERMS IN ANY WAY. THIS FORM MUST BE COMPLETED, SIGNED AND SUBMITTED WITH YOUR RESPONSE.

Contractor's Full Legal Name: (PLEASE TYPE OR PRINT)	
Authorized Signature:	
Printed Name and Title of Person Signing:	
Date:	
Company Address:	
FAX Number:	
Email Address:	
*This table must be completed in its entirety by the supplier.	

ATTACHMENT

**FLOYD COUNTY BOARD OF COMMISSIONERS
DRUG-FREE WORKPLACE CERTIFICATE**

By signature on this certificate, the Vendor certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the “Drug-Free Workplace Act” have been complied with in full. The Vendor further certifies that:

1. A drug-free workplace will be provided for the Vendor’s employees during the performance of the contract; and
2. Each Vendor who hires a subVendor to work in a drug-free workplace shall secure from that subVendor the following written certification: “As part of the subcontracting agreement with (Vendor’s name), (subVendor’s name) certifies to the Vendor that a drug-free workplace will be provided for the subVendor’s employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7).”

By signature on this certificate, the Vendor further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of this contract.

Vendor: _____

By: _____

Name Printed: _____

Title: _____

Date: _____

Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Address of Contractor

Name of Project

FLOYD COUNTY GEORGIA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, ____ in 202__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 202__.

NOTARY PUBLIC

My Commission Expires:

(Notary Seal or Stamp Required)

Bid 20-0813 Household Hazardous Waste Services

Event Overview

Annually the Rome Floyd Recycling Center holds “Household Hazardous Waste Day” or “HHW Day” for Floyd County and the City of Rome residents.

Typically, there are 3 events per year in January, May and September. The event is held on the 2nd or 3rd Saturday of the month from 9am to 1PM.

The first event to be supported will be 19 September 2020

Business hazardous waste is not accepted at HHW Days.

Household Hazardous Waste Day Location:

Rome/Floyd Recycling Center

412 Lavender Dr. Rome Georgia 30161

Attn: Tom Benefield, Recycle Manager - Email: benefieldt@floydcountyga.org

Ph. # 706-291-5266

Special Terms & Conditions:

*This will be a **one-year contract with fixed pricing** with an option to **roll over for additional 2 years** provided the terms and conditions do not change in accordance with this bid. Annually, a price increase may be submitted in writing for approval 60 days prior to the end of the contract. Floyd County may or may not approve.*

Scope of Work

Contractor will be licensed by the State of Georgia and provide proof of Licensing with the bid

Contractor is expected to support this event with a Field Team to assist in processing hazardous waste for disposal brought in by the public. Contractor will be provided an area to work.

Contractor will provide a Field Service Team consisting of 1 Chemist and 5 Technicians.

Contractor Field Team Personnel are to wear an article of clothing shirt or hat that clearly identifies them and the company they are with on the days of the event. Name tag is desirable.

Contractor is expected to transport Hazardous Waste off site. Vehicles for transporting Hazardous Waste will be the responsibility of the contractor. Some Hazardous Materials collected may remain with the Recycle Center at the discretion of the Recycle Manager.

Contractor is expected to be on site by 7:30am the day of the event and remain onsite until such time as released by the Recycle Manager or his direct representative who would be pre-identified for the event. No Hazardous Materials that are contracted to take by the contractor can be left on our property without contractor representative remaining on site until it can be transported unless otherwise directed.

Contractor is to provide all safety equipment consisting of but not limited to:

- Rinse Station
- Eye Wash
- Plastic sheeting on ground at collection area
- Oil dry staged for spill protection.

Safety equipment must be in place before the start of event at 9am.

Contractor must disclose where HM will be stored, disposed of or both

Community Service Workers and Inmates will be onsite during the event to assist with operations. These individuals will be handled by Corrections Officers of the County.

- The Contractor is not to engage these personnel nor discuss personal information with or around these individuals.
- Should a conflict occur the contractor will immediately contact the Correction Officer in charge.

Floyd County Recycling may withhold certain items for processing that may be of value or use. These may include but are not limited to the following;

- Latex Paint
- Motor Oil
- Antifreeze
- Fire extinguishers
- Useable products (Bug sprays, Weed killers, Lubricants etc.)
- Lead Acid Batteries will be held by the Recycle Center and not to be taken by the awarded contractor.
- Helium Tanks, scrap metal, empty paint cans that are dry.
- The list may change, so we will provide the list to the ON-SITE manager on the day of event.

During the event there will be anywhere from 40-60 Community service workers to unload vehicle's and bring the material to your tables. Community service workers will be used to assist to make up your boxes and to box up any fluorescent bulbs that are collected.

There could be as many as 100 people working the events.

- Community Service Workers- 40-60
- Inmates- 20
- Recycling Center Staff- 8
- EMA- 3-4
- HHW Personnel – 6 (RECYCLE PERSONNEL)
- Volunteer Staff - 2

Combined Event Disclosure

During the HHW Collection Event the Recycling Center has a simultaneous Electronic Collection Event going on in the same general area but separated from the HHW event. All vehicle's that have HHW to drop off will be routed to the contractor area first and once unloading is completed they will be routed to the Electronics Collection Area or done simultaneously based on the items to off load.

COVID – 19: Should COVID 19 restrictions for this county be in effect during the event:

- **Social Distancing will be maintained at a minimum of 6 Feet.**
- **Masks may be required for all personnel.**
- **Recycle will not be providing PPE items to the Contractor or the Public.**
- **Should the public show up without PPE they may be required to remain in their vehicle for everyone's safety.**
- **Whatever the restrictions are in place at the time of the event; PPE and social distancing will be required for all personnel (Contractor/County Employees/Support Personnel/Inmates/Public)**

Hazardous Waste Bid Quantities

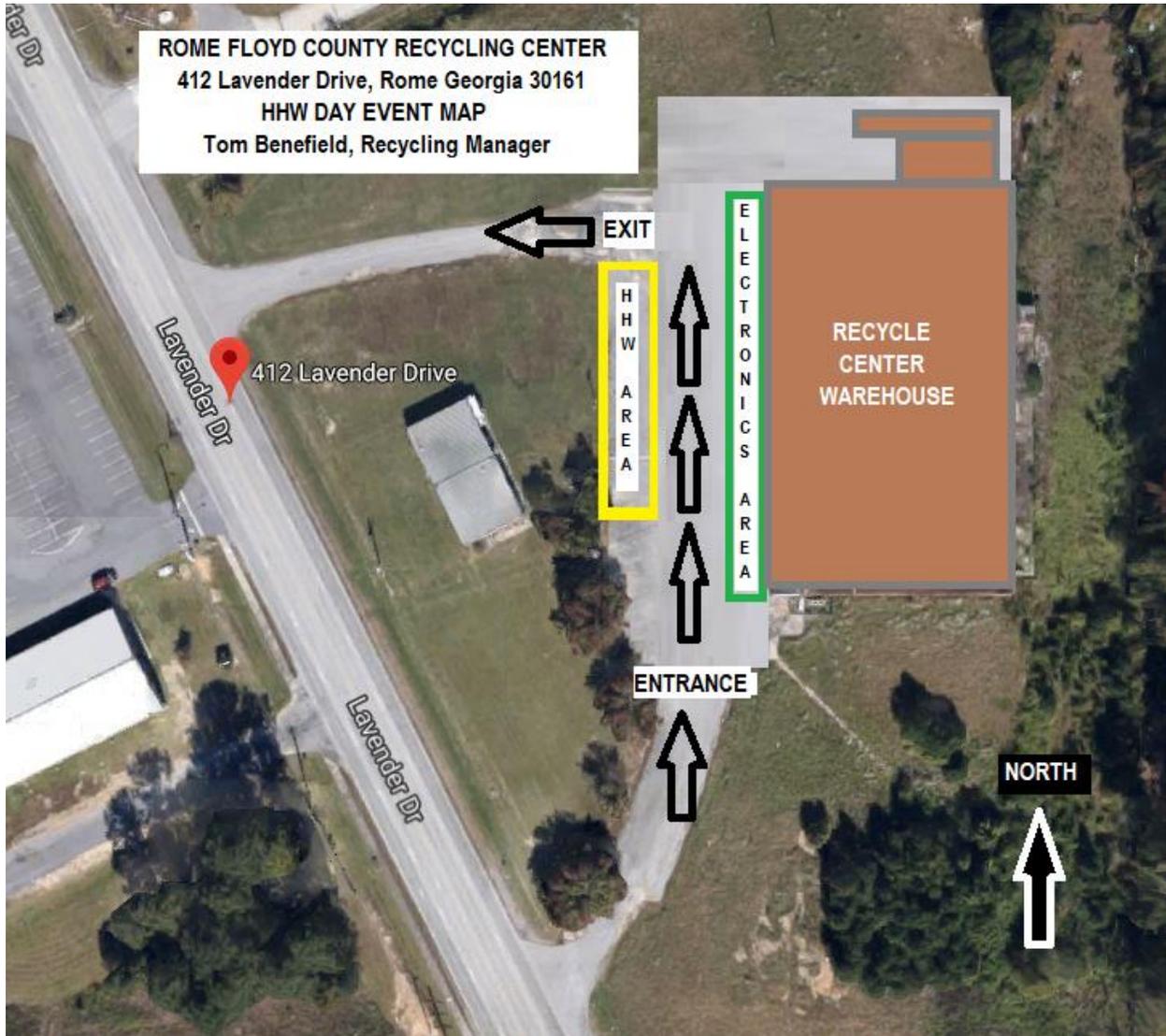
Hazardous Waste items listed in the bid sheet are for 1 event and are averages from past years' collections. These are for reference only. Floyd County **cannot guarantee** any quantities that will come into the recycling facility. Floyd County will pay at the unit price bid by the contractor for the quantities received and processed.

County will provide following for each event

1. Two Certified Correction Officers to oversee material being taken is approved and Monitor for the pouring of Oil & Anti-Freeze and to watch one inmate Forklift driver
2. Forklift and driver will remain with the Contractor during and after the event to load the materials collected.
3. 2-Staff members stationed at the entrance counting vehicle's, handing out pamphlets and checking that customers are Residence of Floyd County or the City of Rome.
4. 2-3 EMA Volunteers for traffic control
5. Porta Toilet

HHW Day Event

Layout and Traffic Flow



Bid Instructions

QUESTIONS: Contact Everett Gray, PWC Warehouse Manager in writing at graye@floydcountyga.org or Fax to 706 291-5283 prior to **5pm 4 August 2020**.

Questions cannot be answered verbally. Should a question require a change in the scope of work or specifications of materials to be collected an addendum to this bid will be issued. Any addendum issued will be required to be acknowledged in writing and submitted with the bid documents. Be sure to check www.romefloyd.com for addendums issued prior to submission.

SUBMISSION: Bidders are to complete and return the minimum following documents. Bid can be submitted by Mail, Email, Faxed or Hand Delivered. Bid must be received on or before **2pm 13 August 2020**. If you email your bid, please taking into account server delays and spam filters. Floyd County will use the email date and time received (NOT SENT DATE AND TIME) to determine the deadline requirement. You should confirm receipt of an emailed bid by the county on day of submission (706 236-2489)

1. Bidders Declaration Page
2. Bidders Information Page
3. Certificate of Non-Collusion
4. Drug Free Workplace Certificate
5. Contractor Affidavit Under O.C.G.A. 13-10091(b)(1) AKA E-Verify; **Bids submitted without this form completed and notarized will not be read or considered.**
6. Bid Acknowledgement Page
7. Bid Sheet completed and totaled. Hazardous Material Quantities are estimates only based on past history and cannot be guaranteed. **Do not modify the bid sheet format in anyway other than providing the information requested.**
8. Addendum(s) if issued
6. Contractor will be licensed by the State of Georgia and provide proof of such license with the bid submission
7. Contractor will provide 3 references of similar size and scope of this project. Include the following information:

Company Name, Contact Name, Phone Number, and Project Cost

BID ACKNOWLEDGEMENT PAGE

We, the undersigned, being fully licensed to handle, store and transport hazardous waste items in the State of Georgia have read and understand the Scope of Work, Hazardous Materials involved and Special Terms & Conditions, Instructions and other information provided. We agree to provide the HHW Day support services at the pricing submitted in accordance with all terms, conditions, and requirements provided herein and submitted.

Contact: _____
(Print or Type Name)

Telephone
Number: _____

Email: _____

Any alterations in figures in the Bid Sheet must be initialed in ink by persons signing the bid.

Floyd County is exempt from all local, state, and federal taxes, and prices stipulated by the bidder are considered maximum, and are not subject to any increase due to any taxes, or any other cause or reason.

Supplier information

COMPANY NAME

ADDRESS

SIGNATURE

TITLE

DATE

Household Hazardous Waste Support Bid 20-0813 Page

BIDDERS NAME	
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SECTION 1

Item #	Contractor Support Costs	Price Per 1 Day Event
1	1 Chemist	
2	5 Technicians	
3	Equipment, Mobilization and Transportation Fee's (WITH LATEX PAINT)	
4	Equipment, Mobilization and Transportation Fee's (WITHOUT LATEX PAINT)	
5	Energy, Insurance and Recovery Fee's	
6		
7		
8		

The above blank spaces (6-8) in section 1 are provided to allow for other fees not identified. **THESE MUST BE DISCLOSED.**

SECTION 1 TOTAL CONTRACTOR SUPPORT COST (with Latex Paint).....	\$
SECTION 1 TOTAL CONTRACTOR SUPPORT COST (without Latex Paint)	\$

SECTION 2

Item #	Supplies / HHW Items	Unit of Measure	Per Unit Cost	Subtotal Per Event
5	5 Gallon Buckets	4 - Units		
6	Drum 55 Gallon Poly Open Top	2 - Units		
7	Drum 55 Gallon Steel Open Top	29 - Units		
8	HHW Cubic Yard Box	7 - Units		
9	Oil Dry	1 - Units		
10	Plastic Sheeting	1 - Units		
11	Eye Wash	1 - Units		
12	Tyvek Suits	6 - Units		
13	Portable Rinse Station	1 - Units		
SECTION 2 TOTAL SUPPLIES & PERSONNEL PROTECTION SUPPORT COST				\$

SECTION 3

Item #	Hazardous Waste Items	Unit of Measure	Estimated QTY	Per Unit Cost	Subtotal Per Event
14	Propane	LBS	190		
15	Fire Extinguisher	LBS	180		
16	Waste Aerosols	LBS	919		
17	Bulk Flammable Liquids	LBS	1537		
18	Bulk Flammable Solid	Lbs	90		
19	Flammable Solid	LBS	52		
20	Paint Related Materials	LBS	7327		
21	Oil Based Paint	Lbs	312		
22	Latex Paint	Lbs	12293		
23	Oxidizing liquids	LBS	161		
24	Oxidizing Solids	LBS	150		
25	Organic Peroxide	LBS	54		
26	Pesticides Liquid	LBS	1003		
27	Pesticides Solid	LBS	881		
28	Acidic Liquid	LBS	233		
29	Acidic Solid	LBS	48		
30	Basic Liquid	LBS	1129		
31	Basic Solid	LBS	247		

32	Mercury	LBS	13		
33	Propane Tanks BBQ	LBS	128		
34	Rechargeable Dry Cell Batteries	LBS	790		
35	Bulk Antifreeze	LBS	606		
36	Bulk Motor Oil	LBS	2640		
37	4 - Ft. Fluorescent Bulbs	LBS	482		
38	8 -Ft. Fluorescent Bulbs	LBS	82		
39	Misc. Fluorescent Bulbs	LBS	142		
41	Ballasts (We have no history from previous years)	LBS	1		
SECTION 3 TOTAL HAZAROUS WASTE ITEMS COST (With Latex Paint)					\$
SECTION 3 TOTAL HAZAROUS WASTE ITEMS COST (Without Latex Paint)					\$

TOTAL BID BASED ON SECTIONS 1-3 PRICING ABOVE (with Latex Paint).....	\$
TOTAL BID BASED ON SECTIONS 1-3 PRICING ABOVE (without Latex Paint)	\$