



PURCHASING DEPARTMENT

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ADDENDUM I
QUESTIONS & ANSWERS

1. How many copies are required? **We will need 10 bound copies total.**
2. What sections are required? (i.e., Project Understanding, Scope/Approach, Qualifications, Personnel, Pricing, etc.) **The RFP states “The Consultant shall prepare Technical Memorandums for Tasks 2 through 6” This covers Data Collection and Analysis of Existing Transit Service, System Goals, Objectives, and Performance Measures, Issue Identifications & Needs Assessment, Operational Alternatives Development & Analysis, and Financial Plan & Implementation. Although task 1 and 7 are still required, you don’t necessarily have to provide a technical memorandum.**
3. Are there any additional details that the City would like to see in each section? **At this point we don’t have any additional details to add to any sections/tasks. Should we need to add an addendum, we will post that to our website for all to view.**
4. Are there any font/formatting requirements for the response? **There are no font/formatting requirements.**
5. Do RTD buses have automated vehicle location (AVL) and automated passenger counter (APC) technology installed? **Most of the buses have GPS. We do not have automated passenger counters.**
6. What level of ridership data is available for fixed-route and tripper services? Is data available by stop and by trip, or only at some higher level such as daily ridership by route?
<https://romefloyd.com/departments/transit-department> **Please visit our website for bus information. The detailed information can be discussed with the awarded bidder.**
7. Can you provide any information on the approximate budget for this study? **This is a non-budgeted project for us which means we did not set a budget for this in our current physical year. We are looking at all options and best pricing for what will be offered.**

8. Has the City established a “not to exceed” budget amount for this project? **This a non-budgeted project which means a budget has not been set for this project. It is something that has come up for us with the changes ahead for us.**
9. Please clarify the City’s preferred project completion date. (Conflicting dates are listed in RFP.) **The final report is due March 1, 2020**
10. Please verify there is no separate DBE contract goal (page 25 of the RFP does not indicate whether there is a goal for this procurement). **The 2019 Statewide DBE goal of 10.55% and the plan is race-neutral.**
11. How many public workshops (meetings) does the City wish the selected consultant to organize/facilitate? **I don’t think there is an exact number to answer this question. I would say however many is necessary.**
12. How many internal presentations does the City wish the selected consultant to organize/facilitate? **However many is necessary.**
13. Please clarify the City’s current paratransit service offerings. The RFP refers to six paratransit routes. Does this translate to “six service areas,” “six deviated routes,” or something else altogether? **Para-Transit has 6 routes, these routes up to ¾ of a mile out of the Main line fixed route system. The riders are required to go through an application process to be certified for para-transit services.**
14. Has the Rome City Schools Board of Education expressed any interest in taking over the Tripper service? **Yes, but it is not logistically or financially feasible.**
15. Have the City and the local school district reached any agreement as to the provisions of house-to-school transportation starting January 1, 2020? **Yes, RTD is working with the local school district to transition all house-to-school transportation from RTD to Rome City Schools. Although, Tripper services can no longer operate on Federal dollars after December 31, 2019.**
16. Do Tripper routes utilize Main Line bus stops? **Yes**
17. Are Tripper bus stops marked/signed? **Most are unmarked but there are understood meeting areas for student bus riders.**
18. Are all Main Line bus stops marked/signed? **No**
19. How were the Tripper routes developed? Do they stay the same every school year? **The Tripper routes were originally developed based on the needs of students. The routes stay the same every year based on the prior year with minor revisions made in the beginning of each school year.**

20. Can you provide photographs of the Main Line and Tripper buses? Aside from being different types of buses, how different do they look? **The Tripper buses are 40 ft. buses, built as a school bus, but not yellow and don't have a stop arm. They're also known as an activity bus.**
21. Are all Tripper buses equipped with fareboxes? If not, how are fares collected? **Yes**
22. Are Tripper buses equipped with school bus stop arms? **No**
23. Are Tripper buses identified (via external signage or labeling) as school buses? **No.**
24. Has the City obtained an extension to the FTA's January 1, 2020 deadline for addressing its noncompliance issues due to the fact that this project was delayed? **No, December 31, 2019 is the last day Tripper can operate.**
25. Given the stated goal to "sundown" the current tripper service by January 1, 2020, what capital (fleet) arrangements does the City intend to implement to support a transition to a general public, public transit service/program? **According to FTA compliance, an updated TDP is needed. Although, along with the updated TDP, once Tripper is no longer allowed to operate, RTD lacks a strategic plan to transition out of Tripper services.**
26. What is the current status of the "tripper capital liquidation"? **Liquidating Tripper capital was an idea from GDOT/FTA although the liquidation process has yet to happen. If possible, this process won't begin until January 2020.**
27. Is liquidation of the Tripper capital a firm requirement or would other solutions be considered? **All alternatives will be considered.**
28. What, if any, feedback from the community and/or Tripper rider parents has been received thus far? **Rider parents have voiced concern through local media outlets, although no formal feedback has been received.**
29. Has there been any outreach to the community regarding the Tripper routes? **No, although the city has been transparent as possible throughout the transition process.**
30. On page 8 of the .pdf it states that the Final Report is due no later than March 1, 2019. And, on the BID FORM it states that "Completion of the Plan must be no later than December 1, 2019". Can you please clarify the required schedule? **Our apologies for the confusion. We originally had this RFP out earlier in the year and a date was missed in the re-posting. The completion date of the Plan must be no later than March 1, 2020.**
31. Do we need to submit the SAVE affidavit? (It reads as though it would apply to an individual and not a firm.) If so, what is considered a "secure an verifiable document"? **Yes, this is a required document for the bid. If it is not included the submission will be considered invalid and will not be considered. Most bidders provide a copy of a driver's license. Any identification that verifies age will be sufficient.**

32. Does page 8 of the Federal Clauses document need to be signed and submitted? **Yes, the vendor section should be completed and signed.**