



MEMORANDUM

TO: Prospective Bidders

FROM: Johnna M. Allen, Purchasing Director

RE: Request for Bid - #016-19

DATE: March 15, 2019

Enclosed is the necessary information for preparing and submitting your bid for **One (1) D6 High Track Dozier with Landfill Package** for the City of Rome.

The deadline for submitting your bid is **April 9, 2019 at 11:00 a.m.**

All questions must be submitted in writing by e-mail to Johnna Allen at jallen@romegeorgia.us no later than **Thursday, April 4, 2019 by 5:00 p.m.** All questions and answers will be posted on the website www.romefloyd.com. It will be the responsibility of interested parties to visit the website frequently to insure receipt of any new information that may be made available.

Johnna M. Allen
Purchasing Director

JMA/res

INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **April 9, 2019 at 11:00 a.m.**

II. Bids must be delivered to:

City of Rome
Attn: JOHNNNA M. ALLEN
601 Broad Street
P.O. Box 1433
Rome, Georgia 30162

III. Bids must be sealed and marked:

016-19 – “D6 High Track Dozier”

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Bidder's Declaration
- C. Executed Certificate of Non-Discrimination
- D. Executed Affidavit of Non-Collusion
- E. Prompt Payment Affidavit
- F. Request for Taxpayer I.D. Number
- G. Drug-Free Workplace Certification
- H. E-Verify Compliance Affidavit
- I. SAVE Compliance Affidavit

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **April 9, 2019 @ 11:00 a.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **April 9, 2019 at 11:00 a.m.** at its offices located at 601 Broad Street, Rome, Georgia 30162-1433.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street on the day and at the hour specified.

The purchaser may be consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

SPECIFICATIONS

The following specifications are intended to describe **one (1) D6 High Track Dozier with landfill package** to be used at the City of Rome’s Walker Mountain Landfill facility. If any brands are named, they are not named in an effort to express a preference for these brands. It is intended to represent a level of function, quality and performance expected of the equipment being bid.

**Bidder's
Response**

BASIC SPECIFICATIONS

1. Basic operating weight shall not be less than 44,749 lbs. (20,298 kg.); including EROPS, A/C, lights, dozer, transmission, drawbar, engine enclosure, 3-valve hydraulics, 100% fuel, air suspension seat, and operator. _____

2. The overall length of the tractor shall not exceed 214.9 in (5458mm) when equipped with a drawbar and VPAT blade. _____

3. The overall width of the tractor, without trunnions, shall not exceed 118 in (3000 mm). _____

4. Ground clearance per SAE J1234 shall be at least 18.8 in. (477 mm) measured from face of the track shoe. _____

5. Shall be equipped with heavy duty fenders (10mm), battery box (6mm) and fuel tank guard (10mm). _____

ENGINE

1. The engine shall be of a Common Rail Fuel System type. _____

2. The engine shall be of a 6-cylinder diesel, four-stroke cycle, fully equipped with all necessary accessories. The engine shall be mounted to be accessible for adjustment and normal servicing without being detached from the tractor unit. _____

3. The engine shall meet U.S. EPA Tier 4 Final and EU Stage IV emission and noise specifications. _____

**Bidder's
Response**

4. The engine shall be equipped with an air-to-air after cooler system. _____
5. The throttle shall be controlled electronically. _____
6. Engine shall develop at least 166 net flywheel hp (124kw). Net flywheel hp shall be for a standard equipped engine operating under SAE standard conditions (J1349). _____
7. Engine shall have a turbocharger and aftercooler providing full fwHP to a minimum of 9800 ft (3000 m) before automatic altitude deration. _____
8. Engine air cleaner shall have an electronic service indicator. _____
9. Machine shall be equipped with a 24-volt electrical starting and operating system. _____
10. Machine shall be equipped with water separator. _____
11. Machine shall be equipped with glow plug starting aid for cold starting. _____
12. Engine shall be equipped with an electric fuel priming system. _____

POWERTRAIN/TRANSMISSION

1. Transmission shall be a planetary type power shift with lock-up clutch torque converter. _____
2. Transmission shall provide at least five speeds forward and five speeds in reverse. _____
3. A single control unit for both direction and speed changes shall control transmission. _____
4. Transmission shall have a maximum forward ground speed of at least 6.1 mph (9.8 km/h). _____
5. Transmission shall have a maximum reverse ground speed of at least 7.6 mph (12.2 km/h). _____

6. Transmission shall have auto-upshift and auto-downshift features available.

STEERING

1. Integrated electronic steering and transmission shall be available through the tractor manufacturer.
2. Machine shall utilize differential steering to control the direction and degree of turns, forward-reverse shifting, and gear selection in a single control handle.
3. Touch shift buttons on the steering control shall shift the electronically controlled powershift transmission.
4. Tiller bar steering control shall allow operator to work precisely in close areas.

HYDRAULICS

1. Hydraulics and controls shall have a fully enclosed protected system.
2. Hydraulics and controls shall have a load sensing, variable displacement piston pump, which adjusts hydraulic flow to match implement demand.
3. Hydraulics and controls shall have a single lever dozer control for lift, tilt and angle functions on a VPAT blade.

UNDERCARRIAGE

1. Undercarriage shall have reinforced box section and tubular track roller frame construction to resist bending and torsional loads.
2. Undercarriage shall have lifetime lubricated track and carrier rollers.
3. Undercarriage shall have a roller frame attached to the tractor by a pivot shaft and pinned equalizer bar.
4. Undercarriage shall have seven track rollers per side.

**Bidder's
Response**

5. Undercarriage shall have sealed and lifetime lubricated idler.

6. Undercarriage shall have hydraulic track adjustment by grease gun fully sealed.

7. Undercarriage shall have a minimum 85 in (2160 mm) gauge.

8. Undercarriage shall have a minimum 8928 square inch (5.76 square meter) ground contact area when equipped with a VPAT blade and standard shoes, as defined by ISO 16754.

9. Undercarriage shall have a maximum ground pressure of 4.5 psi (31.2 kPa) when equipped with a VPAT blade and standard shoes, as defined by ISO 16754.

10. Undercarriage shall have a minimum 33 inch (840 mm) shoe standard.

11. Undercarriage shall have a minimum 122.4 inch (3110 mm) length of track on the ground.

FINAL DRIVES

1. Final drives shall be fully enclosed.

2. Final drives shall be single reduction, planetary design.

3. Final drives shall be of modular design for easy service, and allow for removal with only breaking track.

4. Final drives shall be isolated from ground-induced shock loads.

5. Final drives guards shall be multi-layer to help keep dirt and debris away from Duo-Cone seal.

6. Shall be equipped with pivot shaft seals to help prevent debris from entering and damaging seals.

OPERATOR'S STATION

1. Modular cab shall be available through the tractor manufacturer.

2. Tractor shall be equipped with electronic indicators and gauges, which monitor critical operational systems and alert the operator when potential problems occur.

3. Operator seat shall include retractable seat belt.

4. Seat shall be fully adjustable for maximum operator comfort, support and reduced operator fatigue.

5. Instrument panel shall have easy to read gauges and warning lamps that keep the operator aware of engine RPM, fuel level, hydraulic oil temperature, engine coolant temperature, powertrain oil temperature, engine oil pressure, and transmission gear indicator. All gauges shall be easily visible in direct sunlight.

6. Cab shall be equipped with heating and air conditioning and controls shall be easily accessible from the operators seat.

7. Cab shall feature a 10 amp, 12 volt power converter for the convenient use of radios, wireless phones and laptop computers.

8. Machine shall have a variable throttle control dial which allows operator to select preset engine speeds.

9. A decelerator pedal shall give the operator control of engine speed in a throttle dial positions above low idle.

TECHNOLOGY

1. Machine shall have indication of side slope and fore/aft slope integrated into standard machine display.

2. Machine shall have system to automate blade side slope and fore/aft slope control.

**Bidder's
Response**

3. Machine shall have a remote monitoring option available utilizing satellite or cellular technology to automatically report events, diagnostic codes, location, fuel level, idle time, and hours.

DOZER BLADE

1. LGP VPAT Landfill blade capacity shall be 7.39 cubic yards (7.39 cubic meters) per SAE J1265.
2. LGP VPAT Landfill blade width shall be 12.89 ft. (3929 mm) over the end bits.
3. LGP VPAT blade capacity shall be 5.1 cubic yards (3.9 cubic meters) per SAE J1265.
4. LGP VPAT blade width shall be 13.38 ft. (4080 mm) over the end bits.

WORK TOOL OPTIONS

1. Ripper, multi-shank parallelogram design shall be available.

SERVICEABILITY

1. The engine shall have a minimum of 500-hour oil change interval after initial engine break-in oil services.
2. Transmission shall have a minimum 1000-hour oil change period.
3. Undercarriage shall have lifetime lubricated carrier rollers.
4. Undercarriage shall have lifetime lubricated track rollers.
5. Undercarriage shall have sealed and lifetime lubricated idlers.
6. Final drives shall have a minimum 2000-hour oil change period.
7. Belly guards must be hinged for easy cleaning.

MINIMUM SERVICE FILL CAPACITIES

1. Fuel tank capacity shall not be less than 73.2 gal (277 L).

2. Cooling system capacity shall not be less than 10.6 gal. (40L).

3. Each final drive shall have a capacity of not less than 1.8 gal (7 L).

4. Hydraulic tank capacity shall not be less than 7.8 gal (29.5 L).

5. Diesel Exhaust Fluid (DEF) tank capacity shall not be less than 5 gal. (19 L).

ADDITIONAL OPTIONS

1. Undercarriage shall be of rotating bushing design with internal oil lubrication, and have incorporated center tread idlers for maximum life and minimum maintenance. Design shall be that of the tractor manufacturer.

2. Machine shall have a laser grading system available that can operate in both manual and automatic blade control modes.

3. Machine shall have a GPS grading system available that can operate in both manual and automatic blade control modes.

WARRANTY

1. Please list standard warranty coverage type and amount: _____

2. Please list additional warranty coverage type and amounts if available:

BID FORM

TO: City of Rome – Purchasing Department
ATTN: JOHNNNA M. ALLEN
P.O. Box 1433
601 Broad Street
Rome, Georgia 30162-1433

BID PKG. “016-19 – “D6 High Track Dozier w/ Landfill Package”

Quantity	Description	Unit Price
1	D6 High Track Dozier w/Landfill Package	\$ _____

Expected Delivery Date: _____

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

Name of Individual, Partner
or Corporation

Company

Title

Address

Authorized Signature

City, State, Zip Code

Company phone number

Please Attach Company Contact’s Business Card:

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

- That the bidder has carefully read and fully understands the full scope of the specifications.
- That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.
- That the bidder has liability insurance and a declaration of insurance form is included in the bid package.
- That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **April 9, 2019 at 11:00 a.m.** but may not be withdrawn after such date and time.
- That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.
- That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.
- If a partnership, a general partner must sign.
- If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20_____

NOTARY PUBLIC

STATE OF GEORGIA PROMPT PAY ACT AFFIDAVIT

THIS AFFIDAVIT IS TO ACCOMPANY THE BID

GEORGIA PROMPT PAY ACT: The Georgia Prompt Pay Act was enacted by the General Assembly in 1994 and took effect January 1, 1995. This act requires owners to pay contractors within 15 days of receipt of a pay request by the owner or the owner's representative. If payment is not made the owner shall pay the contractor 1% per month interest on the delayed payment. Additionally, the contractor must pay subcontractors within 15 days of receipt of payment from the owner.

This Act is Code Section 13-11-1 (Georgia Laws of 1994, p. 1398 par. 4)

Firm Name: _____

Signature: _____

Title: _____

Subscribed and Sworn to before me this _____ day of _____, 20 _____

Notary Public

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number																	
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶

Date ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

CITY OF ROME

DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: _____

By: _____

Name Printed: _____

Title: _____

Date: _____

CITY OF ROME, GEORGIA
E-VERIFY COMPLIANCE AFFADAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number
(Not Required if Less than 10 Employees)

Signature (if less than 10 employees)

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____(city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME, GEORGIA

SAVE COMPLIANCE AFFIDAVIT

O.C.G.A § 50-36-1(e) (2) Affidavit

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.
My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e) (1), with this affidavit. The secure and verifiable document provided with this affidavit can best be classified as:

_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____ (city), _____ (state).

Signature of Applicant

Name of Applicant Printed

SUBSCRIBED AND SWORN

BEFORE ME ON THIS THE

_____ DAY OF _____, 20_____

NOTARY PUBLIC

My Commission Expires: