



**APPLICATION FOR APPEAL
BOARD OF ADJUSTMENTS
ROME-FLOYD COUNTY BUILDING DEPARTMENT**



Date Submitted: _____

Case #: _____

Owner/Applicant Information

*Applicant _____ Telephone _____

Mailing Address _____

Owner _____ Telephone _____

Mailing Address _____

*NOTE: If applicant is not the owner as listed on the Property Deed, owner's phone number and address must be included.

Procedure

Permission of Property Owner

If petitioner is different from the property owner, the petitioner must include a letter from the owner authorizing the petitioner to take such action as requested.

Application Deadline

Applications, fees, and support materials must be received by the Building Inspecting Department by twentieth (20th) of the month in order to be considered at the following month's meeting of the Zoning Board of Appeals and Adjustments. If the 20th falls on a weekend or holiday, applications are due the next business day.

Complete Application Required

Please fill out as completely as possible. Incomplete applications will not be forwarded for review. Attach additional sheets as needed.

Site Plan and Plat Required

Please submit a site plan for the project and the most recent surveyor's plat showing dimensions and acreage of the tract.

Representation Required

An appeal may not be considered unless the applicant is present in person or represented by an agent with a thorough knowledge of all pertinent details and reason for the appeal.

Commercial Variance Fee \$355.00
Residential Variance Fee \$155.00

APPLICATION INFORMATION

Location of Property

Street Address: _____

City: _____ Zip Code: _____

Parcel Identification Number (PIN) or Tax Map Number:

Map #: _____ Parcel #: _____

Map #: _____ Parcel #: _____

Map #: _____ Parcel #: _____

Application Information

Requested Action: _____

Reasons for Request: _____

Size of Lot: _____

Existing Zoning: _____

Existing Land Use: _____

Proposed use of the property? _____

Services Provided

Public Water: City County Not Provided

Public Sewer: City Not Provided

ADDITIONAL INFORMATION

- Completed applications, fees, and all support materials must be received by the Building Inspection Department by twentieth (20th) of the month in order to be considered at the following month's Board of Adjustments meeting. If the 20th falls on a weekend or holiday, applications are due the next business day. Please fill out form as completely as possible. Incomplete applications will not be forwarded to the Building inspection Department for review. Attach additional sheets as needed.
- *Fees Required.* Please contact the Building Inspection Department regarding applicable fees.
- Unless otherwise advertised, the Board of Adjustments meets in City Hall at 2:30 p.m. on the third Thursday of each month. An appeal may not be considered unless the applicant is present in person or represented by an agent with a thorough knowledge of all pertinent details and reason for the appeal.
- *Additional Regulations May Apply.* Approval of a variance request is not a zoning map amendment, certificate of zoning compliance, or building permit. It does not relieve the responsibility of filing for and obtaining a building permit and following all other applicable codes and ordinances of the City of Rome and Floyd County Georgia.

AUTHORIZATION

The undersign authorizes the Board of Adjustments, City of Rome and Floyd County to take such action as requested in this application. In consideration for the Board of Adjustments' review of this application for a proposed variance to zoning ordinance for the specified property, the applicant agrees to hereby indemnify and hold harmless the City, County, and Board of Adjustments' and their agents and employees from and against any and all claims, damages, and/or liability arising from or related to this application or any issuance of a permit hereunder.

Signature of Applicant/Owner

Applicant: _____ Date: _____

Owner(s): _____ Date: _____