



PURCHASING DEPARTMENT

TWELVE EAST 4TH AVENUE, SUITE 106 • ROME, GEORGIA 30161

PHONE: 706.291.5118 • FAX: 706.290.6099 • www.romefloyd.com

Date: 7/26/2016

To: To Whom It May Concern

Request for Quote: 16-0808 Walk In Cooler

Floyd County is requesting quotes for the purchase and installation of a walk in cooler. Location, Scope of Work and minimum specifications are provided.

A mandatory site visit is scheduled for **10am 2 August 2016**. Only those contactors who attend the site visit will be allowed to quote.

All quotes will be submitted on the attached quote sheet. Additional information may be submitted with the quote.

Submissions must include a completed E-Verify Form (Contract Affidavit and Agreement). This form is provided in this RFQ. Companies that do not provide this will not be considered.

Quotes are due no later than **2pm 8 August 2016**. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 290-6099 – Email: Graye@floydcountyga.org
Quotes are to remain valid for a period of 30 days from the date of quote. Awards may be for all or part of what is submitted.

Questions regarding this RFQ will be faxed 706 290-6099 or Email: Graye@floydcountyga.org
All questions are due no later than **5pm 3 Aug 2016**.

Typically award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry in approximately 24hrs after the due date/time.

Payment Options, Invoicing, and Terms and Conditions

Payment will be made by check, Floyd County will pay invoice(s) within 30 days of receipt of a valid invoice. Supplier will be required to send a current W-9 prior to have a Purchase Order issued. The Issued Purchase Order will serve to initiate the order. Floyd County is Tax Exempt. A Tax Exemption can be provided upon request.

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Floyd County Georgia

RFQ 16-0808

Walk In Cooler

Scope of Work

General: Floyd County is requesting a 10'x16'x8' walk in cooler be installed at the Forum Civic Center located at 2 Government Plaza Georgia 30161..

Contractors will quote a new or refurbished cooler. The box can be new or refurbished however refrigeration equipment must be new.

All questions regarding this bid must be sent to Everett Gray, Floyd County Purchasing agent in writing at Graye@floydcountyga.org. Questions will be taken until **5 pm 3 Aug 2016**

Any change to the Scope of Work or Specifications will be addressed in writing in the form of an addendum.

Mandatory Site Visit: A site visit has been scheduled for 10AM on 2 Aug at the Forum Civic Center located at 2 Government Plaza Georgia 30161. Meet at the front entrance.

Within this RFQ there are 3 pictures of the Bay and inner Ceiling where the Cooler will be located. The Equipment within this bay will be moved prior to installation

Floyd County will:

- **Provide access to electric panel/outlets on the inside of the building near the proposed cooler location**

Contractor will:

- **Provide all labor, equipment, material and supplies**
- **Cooler box will be installed inside a maintenance area.**
- **Perform roof penetration for evaporation unit line and electrical. Contract will ensure the penetration is sealed from leakage when complete. Ceiling height inside maintenance area is approximately 11 feet. Roof is EPDM material. Roof has a very slight pitch - almost level**
- **Refrigeration unit will be installed on the roof directly above the cooler box. A roof curb or appropriate pad will be used if necessary**
- **Complete installation must be completed no later than 8 September 2016**
- **Perform an operational inspection to ensure unit is running properly per the manufacturers guidelines once installed. Ensure the cooler temperature maintains 35 degrees**
- **Perform an acceptance inspection with Floyd County prior to invoicing the county for payment**

**RFQ 16-0808
WALK IN COOLER
Minimum Specification**

The Walk in Cooler must be a new cooler box with new equipment or a refurbished cooler box with new equipment and must be of similar in design, capacity and quality of the model specification below. The bidder will complete every space of the Column labeled "Specification of Quoted Unit" denoting the details of quoted model being bid. Please write in the exact information requested / do not put in "as specified" or other generic terms. It will not be accepted.

Minimum Specification	Specification of Quoted Unit
New or Refurbished Cooler Box with New Equipment	_____
Year Made	_____
Make/Model: Southeast (SECOOLER)	_____
Dimensions 10'L x 16'W x 8' H	_____
Metal Galvanized 26 Gauge interior	_____
Metal Galvanized 26 Gauge exterior	_____
Exterior Color if paint or coated	_____
Insulation 4" extruded polystyrene	_____
Without (INSULATED) Floor	_____
<u>Condenser:</u> Heatcraft LHT015X6BFM MT	_____
Voltage 208-230/1	_____
Heatcraft 1-1/2 HP/MT (motor)	_____
Refrigerant: R404A	_____
<u>Evaporator:</u> Heatcraft LCA6160 R404AMT 115-1 TEVLLSVTSAT	_____
BTU Rating: 16000	_____
Door - Right Hinge, 42" wide x 78" tall	_____
Manufactures Warranty	_____
Labor Guarantee	_____

**FLOYD COUNTY
RFQ 16-0808
WALK IN COOLER
QUOTE PAGE**

We the undersigned, having been given the opportunity to visit the work location agree to furnish and install the walk in cooler in accordance with the specifications provided, scope of work, terms and conditions issued for the same for a price of; You may quote both new and refurbished

New Cooler Box with New equipment - US Dollars \$_____

Refurbished Cooler Box with New equipment - US Dollars \$_____

Date you can start installation_____

Date expected to complete installation_____ **(Not Later than 8 Sept 2016)**

Business Contact Information

Contact Person: _____
(Print or Type Name)

Telephone Number(s): __P_____ F_____ C_____

Email Address _____

Company Name _____

Billing Address _____

Signature _____ Date _____

Contractor is to provide a completed W-9 – A blank w-9 is provide at the end of this RFQ

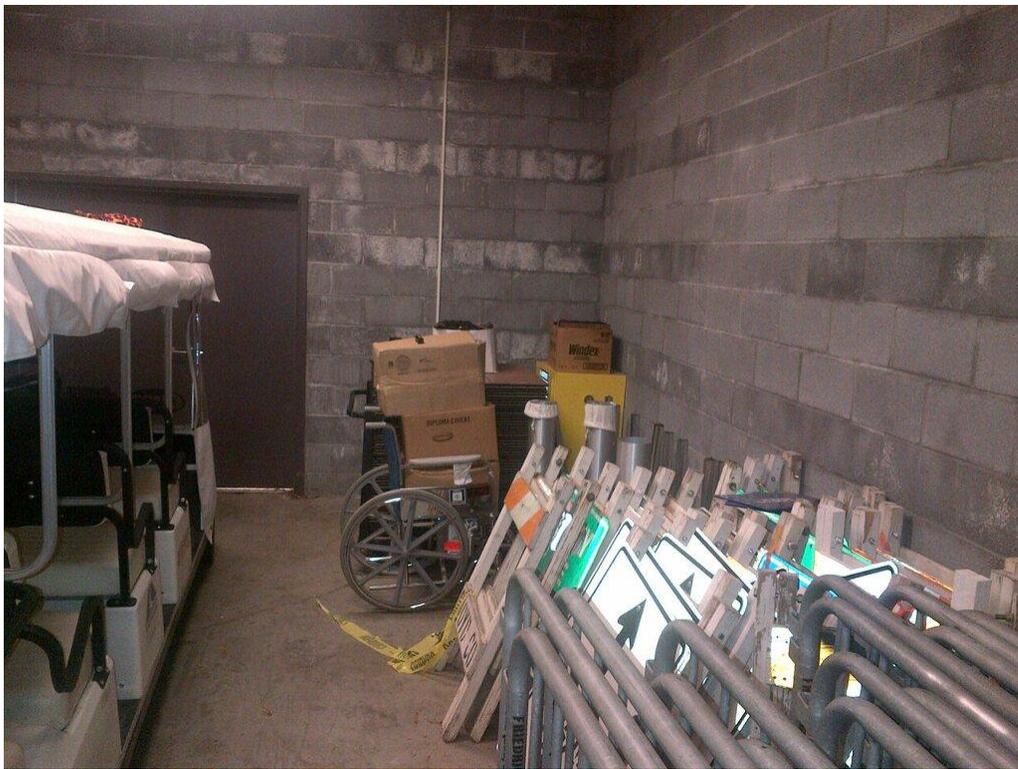
**FLOYD COUNTY
RFQ 16-0808
WALK IN COOLER**

Forum Storage Bay Ceiling



**FLOYD COUNTY
RFQ 16-0808
WALK IN COOLER**

Forum Storage Bay (2 Angles)



Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor

Address of Contractor

Walk In Cooler (FORUM)
Name of Project

FLOYD COUNTY GEORGIA
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.
Executed on _____, ____ in 201__ in _____(city), _____(state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 201__.

NOTARY PUBLIC
My Commission Expires: _____
(Notary Seal or Stamp Required)

Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification: <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
City, state, and ZIP code		
List account number(s) here (optional)		

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number								
				-			-	
Employer identification number								
				-				

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below).

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.

Sign Here	Signature of U.S. person ▶	Date ▶
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.

