



# PURCHASING DEPARTMENT

TWELVE EAST 4<sup>TH</sup> AVENUE, SUITE 106 • ROME, GEORGIA 30161

PHONE: 706.291.5118 • FAX: 706.290.6099 • [www.romefloyd.com](http://www.romefloyd.com)

Date: 22 April 2016

To: To Whom It May Concern

## **Request for Quote: 16-0506 Replacement of 2 Rollup Doors**

Floyd County is requesting quotes for the replacement of 2 rollup Doors at the Rome Floyd Recycling Center.

All quotes will be submitted on the attached quote sheet. Additional information may be submitted with quote. Quotes are to include all costs including shipping and delivery. Quotes submitted will be FOB Destination (Rome Ga. 30161).

Submissions **must include a completed E-Verify Form** (Contract Affidavit and Agreement). This form is provided in this RFQ. Companies that do not provide this will not be considered.

Quotes are due no later than **2pm 6 May 2016**. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 290-6099 – Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)

Quotes are to remain valid for a period of 30 days from the date of quote. Awards may be for all or part of what is submitted

Questions regarding this RFQ will be faxed 706 290-6099 or Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)

Typically award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry in approximately 24hrs after the due date/time.

### **Payment Options, Invoicing, and Terms and Conditions**

If payment is made by check, Floyd County will pay invoice(s) within 30 days of receipt of a valid invoice. Supplier may be required to send a current W-9 prior to have a Purchase Order issued. The Issued Purchase Order will serve to initiate the order when payment is going to be made by check. If payment is made by credit card this information will be provided at the time of order, however, the successful suppliers must agree that no charge will be run until such time as the products have shipped or the service has been provided. A paid receipt or paid invoice will be provided to the card bearer. Floyd County is Tax Exempt.

#### **BOARD OF COMMISSIONERS**

LARRY MAXEY, CHAIRMAN  
GARRY FRICKS, VICE-CHAIRMAN  
IRWIN BAGWELL  
RHONDA S. WALLACE  
SCOTTY HANCOCK

#### **ADMINISTRATION**

NANCY LAM, CPPB, CPPO, PURCHASING DIRECTOR  
EVERETT GRAY, CPPB, PURCHASING AGENT

**Floyd County Georgia**  
**RFQ 16-0506**  
**Replacement of 2 Rollup Doors**  
**Quote Due not later than 2pm 6 May 2016**

**Scope of Work:** Contractor is to remove 2 existing 12' Wide x 18' Height rollup doors. One of these doors is operated manually and the other is operated with electric hoist. Floyd County will retain the old door material for scrap.

The intent is to just replace the door curtains and use as much of the existing frame and hardware as possible. Contractor is to use the existing door guides and barrels if possible. The existing guides may need minor repair. If a barrel needs to be replaced this will be addressed when discovered during the installation. Optional pricing will be provided on the Quote Page should this be needed.

Pictures of the condition of the existing doors are located within this document

Contractor is to furnish and install 2 new door Curtains. Both doors to be installed will be manual (Chain hoist) in operation.

Contractor will ensure rollup doors operate properly when installation is complete.

Contractor will furnish all labor, tools and equipment

During performance of installation the Rome Floyd Recycle Center will not be left overnight with an unsecured door.

Contractor must complete and return E-Verify Form with quote page

Request a site visit by contacting Tom Benefield (Recycling Manager) at 706 291-5266 or email [benefieldt@floydcountyga.org](mailto:benefieldt@floydcountyga.org)

**Location of Project:** Rome Floyd Recycling Center, 405 Water St. Rome Ga. 30161

**Specifications:** Doors must be of similar design and quality of Series 610 Doors and meet or exceed the specifications below:

Quantity to Bid: 2 Rollup Door Curtains

Size: 12' Wide x 18' Height

Material: Galvanized Steel

Color Gray

Door Thickness: 26 Gauge

Operation: Manual (Chain Hoist)

**Floyd County Georgia**  
**RFQ 15-0506**  
**Replacement of 2 Rollup Doors**  
**Quote Due not later than 2pm 6 May 2016**

**QUOTE PAGE**

**We the undersigned, agree to remove, furnish and install two (2) rollup door curtains in accordance with the specifications, scope of work, terms and conditions issued for the same.**

<b>Make and Model (Includes Installation)</b>	<b>Price Each</b>	<b>Extended Price</b>
_____	_____	_____

Project can be started \_\_\_\_\_ days from notification to proceed.

Project will take \_\_\_\_\_ days to complete

**Optional Pricing: Installation & Labor is to be included in the below pricing options**

**Guide Replacement Cost (Per Door)**      \$ \_\_\_\_\_

**Barrel Replacement Cost (Per Door)**      \$ \_\_\_\_\_

Contact Person: \_\_\_\_\_ (Print or Type Name)

Telephone Number(s): P \_\_\_\_\_ F \_\_\_\_\_ C \_\_\_\_\_

Email Address \_\_\_\_\_

Company Name \_\_\_\_\_

Billing Address \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Specify Preferred Payment Method**

\_\_\_\_\_ **Check** - Paid within 30 days of invoice - Supplier is requested to provide current W-9

\_\_\_\_\_ **Credit Card** – Will be provided at shipment with no transaction fee)

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Address of Contractor

Recycle Center (2 Roll up Door Replacements)  
Name of Project

FLOYD COUNTY GEORGIA  
Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_ in 201\_\_ in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_ (Notary Seal or Stamp Required)











