



PURCHASING DEPARTMENT

TWELVE EAST 4TH AVENUE, SUITE 106 • ROME, GEORGIA 30161

PHONE: 706.291.5118 • FAX: 706.290.6099 • www.romefloyd.com

Date: 8 Oct 2014

To: To Whom It May Concern

Request for Quote: RFQ 14-1015 OUTDOORS FLAGS

Floyd County is requesting quotes for outdoor flags in various sizes.

All quotes will be submitted on the attached quote sheet. Providers may submit additional information with quote.

Quotes are to include all costs including shipping and delivery. Quotes submitted will be FOB Destination (Rome Ga. 30161).

Quotes are due no later than 2pm 15 Oct 2014. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 290-6099 – Email Graye@floydcountyga.org
Any questions regarding this RFQ will be sent the contact information above

Quotes are to remain valid for a period of 30 days from the date of quote.

Typically award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry within 24hrs after the due date.

Payment & Invoicing Terms and Conditions

If payment is made by check, Floyd County will pay invoice(s) within 30 days of receipt of a valid invoice. A Purchase Order will be issued and provided to initiate the order when payment is by check. If payment is made by credit card the information will be provided at the time of order, however, the successful provider must agree that no charge will be run until such time as the products have shipped. A paid receipt or paid invoice will be provided to the card bearer.

If you want to be paid by check please include a current W-9 with the attached quote sheet

BOARD OF COMMISSIONERS

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NANCY LAM, CPPB, CPPO, PURCHASING DIRECTOR
EVERETT GRAY, CPPB, PURCHASING AGENT

Floyd County Quote Page
RFQ 14-1015 Outdoor Flags
Quote Due not later than 2pm 15 Oct 2014

General Specifications. Reinforced Nylon Outdoor Flags in various sizes below. Onetime order.

Qty	Description	Unit Price	Extended Price
3	US 3x5	_____	_____
10	US 4x6	_____	_____
10	US 5x8	_____	_____
5	GA 3x5	_____	_____
5	GA 4x6	_____	_____
5	Floyd County 3x5 (See attached Graphic Files)	_____	_____
5	Floyd County 4x6 (See attached Graphic Files)	_____	_____
A final Proof will be required prior to approval. See next page for detailed specifications			
1	MIA 4x6 Double Sided	_____	_____

TOTAL \$ _____

Delivery information. Successful vendor will make delivery to Everett Gray, Purchasing Agent, Floyd County, 12 East 4th Ave, Suite 106, Rome Ga. 30161

Delivery time from order placement (Calendar days) _____

We the undersigned agree to furnish and deliver the above listed items in accordance with the specifications and terms and conditions issued for the same.

Contact Person: _____ (Print or Type Name)

Telephone Number(s): P _____ F _____ C _____

Email Address _____

Company Name _____

Billing Address _____

Signature _____ Date _____

Floyd County Flag Specifications: Dark Blue Background and centered County Emblem with Horizontal yellow/gold band in the proportions as noted below in the flag.

The below emblem along with the FLOYDCOUNTYsun EPS File attached represents the proper coloring for the flag. You will notice the words **Floyd County and surrounding band** is slightly off kilter from the rest of the emblem. This needs to rotate slightly counter clockwise. The inner portion of the emblem seems to be vertically correct. Please correct this with the EPS file as we do not have the software to do this. I will also include the County Flag EPS File. Successful company will return the corrected EPS file. Successful company will return the corrected EPS files.

