



MEMORANDUM

TO: Prospective Bidders

FROM: William P. Gilliland, Purchasing Director

RE: Request for Bid - #04-15

DATE: January 12, 2015

Enclosed you will find the necessary information for preparing and submitting your bid for **Six (6) Marked Police Pursuit Sedan - Five (5) White and One (1) Black** for the City of Rome Police Department. A copy of the bid package can be downloaded from the City of Rome website. www.romefloyd.com.

All questions regarding this bid should be submitted via e-mail to Bill Gilliland, bgilliland@romea.us. All questions and answers will be posted on the website www.romefloyd.com as addendum or new information.

The deadline for submitting your bid is **February 10, 2015 at 4:00 p.m. Local time.**

If you have further questions, please do not hesitate to call my office at 706-236-4410.

William P. Gilliland
Purchasing Director

INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **February 10, 2015 at 4:00 p.m.**

II. Bids must be delivered to:

City of Rome
601 Broad Street
P.O. Box 1433
Rome, Georgia 30162

III. Bids must be sealed and marked:

**“Police Pursuit Vehicles”
Bid# 04-15**

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Affidavit of Non-Collusion
- C. Executed Certificate of Non-Discrimination
- D. Executed Bidder’s Declaration
- E. Request for Taxpayer I.D. Number
- F. E-Verify Compliance Affidavit Form
- G. SAVE Compliance Affidavit Form

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **February 10, 2015 @ 4:00 p.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **February 10, 2015 at 4:00 p.m.** at its offices located at 601 Broad Street, Rome, Georgia 30162-1433.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street on the day and at the hour specified.

The purchaser may consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

SPECIFICATION

2015 year model or current production model

SIX (6) POLICE PURSUIT, 4-DOOR SEDANS

A. SCOPE: This specification covers Large 4-Door Police Pursuit Sedans having excellent acceleration, speed, braking, and handling performance.

NOTE: The City of Rome is expecting bids for two different types of Police Pursuit Vehicles; one will be a **Ford Interceptor, 4 Door Sedan, All-Wheel Drive**. The other units expected to be bid is a **Rear Wheel Drive Dodge Charger or a Rear Wheel Drive Chevrolet Caprice**. We will be providing a separate pricing line location for the All-wheel Drive Vehicle and for the Rear Wheel Drive Vehicles.

VENDOR INFORMATION: Police Pursuit vehicles shall be equipped with factory installed Police Packages plus additional items listed below. Unless otherwise noted, vehicles shall be comparable with the following basic requirements. Bidders shall indicate EXACTLY what they are offering under "BIDDER'S RESPONSE."

B. BASIC REQUIREMENTS:

		<u>BIDDERS RESPONSE</u>
Identity	Make: Ford Police Interceptor, AWD Sedan.	_____
	Model: Dodge Charger/Chevrolet Caprice	_____
Police Package	Option or model number	_____
Engine	Ford, 3.7 V-6 Engine Dodge and Chevrolet V8, 350 HP minimum. To provide maximum top Speed and acceleration performance	_____
	Provide the deduct amount for the V-6 engine option	_____
Engine Cooling	Heavy Duty pursuit, front air deflector, coolant recovery, etc.	_____

VEHICLES

BIDDERS RESPONSE

Exhaust	Compatible with engine to provide maximum top speed and acceleration performance	_____
Fuel System	Compatible with engine to provide maximum acceleration performance using 89 octane gasoline	_____
Transmission	Dodge and Chevrolet, 5 Speed Auto Ford 6-speed Auto.	_____
Suspension Heavy duty, police package		_____
Stabilizers	Heavy duty, police package	_____
Differential	Heavy duty, police package	_____
Drive Axle	Compatible with engine to provide maximum performance, top speed and acceleration	_____
Steering	Heavy Duty Police Pursuit Package Steering wheel, tilt type, anti-slip Grip	_____
Safety	Dual air bags Restraints	_____
Spotlights	Factory installed spotlight on driver's side only	_____
Alternator	170 AMP minimum, heavy duty design capable of withstanding patrol vehicle operation at all speeds and conditions.	_____
Battery	12 Volt, highest available amperage heavy duty design capable of withstanding patrol vehicle operation at all speeds and conditions	_____

BIDDERS RESPONSE

Wheels	5 each, full size wheels, one for Spare. Color: Black	_____
Power Door Locks & Windows	Driver controlled only, Rear doors and rear windows and passenger windows must be inoperable on delivery with capability to reconnect when necessary	_____
Tires	5 each, manufacturer's standard size. Highest speed rated, police type, tubeless radial, blackwall	_____
Radio	AM/FM stereo, radio/clock/single CD antenna & speaker factory installed	_____
Noise Suppression	Factory installed Police Radio interference suppression bonding straps	_____
Trunk Release	To be located on left side of vehicles within drivers reach	_____
Trunk	Factory trunk mats	_____
Seats and Upholstery	Front seat: six (6) way Power Cloth bucket Seat, Dark Charcoal	_____
Floor Covering	Rubber floor covering	_____
Mats	Front & Rear Floor Mats	_____
Glass	Tinted, all glass	_____
Mirror	Inside-day/night type	_____
	Outside—LH and RH remote controlled	_____
	Heated—for frost removal	_____
Paint (exterior)	(6) Six White and(1) One Black with Graphics, As indicated in photos, Dealer provided (Trim-Ideas-706-346-0774)	_____
Power Port	Factory installed	_____

BIDDERS RESPONSE

Dome Light	Beam lamps dome mounted on rearview mirror	_____
Speedometer	0-140 MPH, certified calibration	_____
Windshield Washer	Manufacturer's standard	_____
Windshield Wipers	Multi-speed, intermittent	_____
Rear Windows	Electric Grid. Control within driver's reach, rear window defrost	_____
Locks	Keyed alike locks, 2 each Remote entry key FOB, 1 spare key per vehicle. Dealer shall provide key numbers for each vehicle on each invoice	_____
Sun visors	Padded, LH & RH	_____
Hood Release	Inside mounted	_____
Parking Brake	Warning light or automatic release	_____
Tire Changing	Jack, base plate & lug wrench	_____
Air Conditioner	Factory installed	_____
Parts Cost List	One copy to be furnished with first vehicle delivered to City of Rome	_____
Shop Manual	One copy to be furnished with first vehicle delivered to City of Rome	_____
Warranty	Vehicle, and all equipment including air conditioning: Fully warranted against defective materials and workmanship for not less than 12 months or 12,000 miles from date of placement into service	_____

Marked Police Pursuit Equipment to be provided-Installed
A separate cost should be shown for each item listed.

BIDDERS RESPONSE

Console: Havis C-VS-2400-----2-- with armrest and cup holder.
A C3083-1, 9" side rail for mounting tablet motion device. No
Substitutions, it must match existing equipment.

Rear seat: Molded two passenger, fiberglass or plastic
no middle hump, high impact transport seat. Pro-Guard
ABS plastic seat #S6001F

Whelen, 295SLSA6 Siren/switch box

Front and rear wig/wags to be connected if provided with the
Police pursuit package. Whelen four corner Led drop-ins if the wig/wag
connection is not provided as part of the police pursuit package

Blue Light Bar: Directional, Whelen, Liberty #SX8BBBB
Full light bar, all blue series only (Low Profile only) 48.5 Inch bar.

Six (6), LED Blue traffic advisor, takedown & alley Lights

RPD Graphics as indicated by photos, Reflective
Grade (Local Dealer, Trim ideas, 706-290-3401
has Graphics on file.

Operator Protection: Setina Body Guard, XL 10 S protection
cage. Stationary Prisoner Transport

Push-bumper: Setina PB450L Bodyguard Only.
Two front and two side facing lights

The above specifications are to be included in the bid price. Any other equipment included as standard by the manufacturer on the police package must be included in the base price.

- C. OPTIONAL EQUIPMENT: All options equipment offered by the vehicle manufacturer must be made available to the City of Rome at dealer cost. This will include additions and deletions from base price. The dealer may be required to provide a list of all options with pricing. Options items requested should be listed by option number.
- D. OPTIONAL ENGINE AND DRIVE TRAIN: Manufacturers who offer, as an option, a smaller engine (V-6) police package unit should provide either the net cost deduct or the upcharge for that optional package.
- E. Optional Warranties: Copies and cost information on all available optional warranties shall be submitted with that bid.

BID FORM

TO: City of Rome – Purchasing Department
P.O. Box 1433
601 Broad Street
Rome, Georgia 30162-1433
ATTN: WILLIAM P.GILLILAND

BID PKG. “04-15 Police Pursuit Vehicles”

Quantity	Description	Base Price	Total w/equipment
5 each	Marked Police Pursuit Sedans/4-Door- White	_____	_____
1 each	Marked Police Pursuit Sedan/4-door- Black	_____	_____

TOTAL COST WITH ALL EQUIPMENT PROVIDED: _____

Expected Delivery Date: _____ Delivery: FOB Rome Georgia

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

Name of Individual, Partner
or Corporation

Company

Title

Address

Authorized Signature

City, State, Zip Code

Company phone number

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **February 10, 2015 at 4:00 p.m.** but may not be withdrawn after such date and time.

That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF

COUNTY OF

Owner, Partner or Officer of Firm

Company Name, Address, City and State

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20_____

NOTARY PUBLIC

CITY OF ROME, GEORGIA
E-VERIFY COMPLIANCE AFFADAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number
(Not Required if Less than 10 Employees)

Signature (if less than 10 employees)

Date of Authorization

Name of Contractor/Company

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____(city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME, GEORGIA
SAVE COMPLIANCE AFFADAVIT
O.C.G.A § 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.

- 2) _____ I am a legal permanent resident of the United States

- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency. My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as: _____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____(city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME

DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b) (7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: _____

By: _____

Name: _____

Title: _____

Date: _____