



PURCHASING DEPARTMENT

Johnna M. Allen, Director
Randy E. Self, Purchasing Agent
Sharon N. Pasley, Buyer II
Bella Hilbert, Buyer I

ADDENDUM I
QUESTIONS AND ANSWERS

1. After reviewing of the proposal, I would like clarification of the wording. Are we providing a full coverage contract which includes 24 hours a day, repair, maintenance and emergency service calls which are required by us 1 total price or is this a planned maintenance contract where we would supply a planned maintenance on each piece and service would be provided on a service call basis and charged separately? **The contractor will be providing a monthly service to make sure equipment is operational. This would include checking the units and replacing filters. Additionally, this is a Full Coverage Contract and would require repairs as needed that includes labor and materials. Replacement of a unit would be bid out and the pricing of unit replacements should not be included in bid.**

Thank you,

Johnna M. Allen
Purchasing Director