



# PURCHASING DEPARTMENT

TWELVE EAST 4<sup>TH</sup> AVENUE, SUITE 106 • ROME, GEORGIA 30161  
PHONE: 706.291.5118 • FAX: 706.290.6099 • [www.romefloyd.com](http://www.romefloyd.com)

Date: 31 Oct 2-016  
To: To Whom It May Concern

## **Request for Quote: 16-1114 PEST & TERMITE CONTROL SEERVICES**

Floyd County is requesting quotes Pest & Termite Control Service for the Floyd County Recreation Department. Please see the attached Scope of Work for details

All quotes will be submitted on the attached quote sheet. Additional information may be submitted with quote.

Quotes are due no later than **2pm 14 November 2016**. Quotes may be submitted by Email, Fax, US Mail or hand delivered to this office. Fax 706 290-6099 – Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)

This RFQ requires the bidders to submit a Contract Affidavit (AKA E-Verify). **Quotes submitted without this form cannot be considered.** Form is located within this RFQ.

Quotes are to remain valid for a period of 30 days from the date of quote. Awards may be for all or part of what is submitted.

Questions regarding this RFQ will be faxed 706 290-6099 or Email: [Graye@floydcountyga.org](mailto:Graye@floydcountyga.org)  
All questions are due in writing no later than 5pm 9 November 2016.

Typically award notification will be by email. Tabulations will be posted to the Floyd County Website and the Georgia Procurement Registry in approximately 24hrs after the due date/time.

### **Payment Options, Invoicing, and Terms and Conditions**

If payment is made by check, Floyd County will pay invoice(s) within 30 days of receipt of a valid invoice. Supplier may be required to send a current W-9 prior to have a Purchase Order issued. The Issued Purchase Order will serve to initiate the order when payment is going to be made by check. If payment is made by credit card this information will be provided at the time of order, however, the successful suppliers must agree that no charge will be run until such time as the products have shipped or the service has been provided. A paid receipt or paid invoice will be provided to the card bearer. Floyd County is Tax Exempt.

**BOARD OF COMMISSIONERS**  
LARRY MAXEY, CHAIRMAN  
RHONDA S. WALLACE, VICE-CHAIRMAN  
IRWIN BAGWELL  
GARRY FRICKS  
SCOTTY HANCOCK

**ADMINISTRATION**  
NANCY LAM, CPPB, CPPO, PURCHASING DIRECTOR  
EVERETT GRAY, CPPB, PURCHASING AGENT

**Floyd County Georgia**  
**RFQ 16-1114**  
**PEST & TERMITE CONTROL SERVICES**

**General: The Floyd County Parks and Recreation Department has multiple facilities throughout Floyd County and within the City of Rome. The intent is to have services to all buildings and grounds by one pest control servicing company.**

Service Providers wishing to inspect the grounds prior to bidding will contact Bill Gooch, Recreation Parks Division at 706 252-1156 or Email [goochb@floydcountyga.org](mailto:goochb@floydcountyga.org)

**Bidders will submit**

\_\_\_\_\_ **Location and Pricing Spreadsheet**

\_\_\_\_\_ **Contractor Affidavit (E-Verify Form) completed and notarized**

\_\_\_\_\_ **Bidders Information Form**

\_\_\_\_\_ **Current W-9 Form**

\_\_\_\_\_ **Copy of Professional License & Insurance**

\_\_\_\_\_ **Addendums Acknowledgment to this RFQ (If issued)**

**Floyd County Georgia**  
**RFQ 16-1114**  
**PEST & TERMITE CONTROL SERVICES**

**Special Terms and Conditions**

**Terms:**

- This service agreement will be for a period of one (1) year from the date of award. The Service Agreement provides for an additional two (2) one (1) year options provided both parties agree and the terms and conditions do not change.
- Either party wishing to terminate the agreement will submit a letter to the other party at least 30 days prior to the beginning of the next annual cycle (based on the award date).

**Conditions:**

- Each facility needs an inspection report with treatment details. The completed inspection reports will be required for monthly payment authorization by the Parks Superintendent.
- Monthly the awarded provider will notify the Parks Superintendent (3) days prior to treatment.
- Pest control will be conducted on first Monday and Tuesday of each month.
- Each Park must have a Parks Division Staff Member present to open doors.

**Coordination/Access:**

- Contact Bill Gooch 706 252-1156 Email [goochb@floydcountyga.org](mailto:goochb@floydcountyga.org) or Todd Wofford 706 252-1205 [woffordt@floydcountyga.org](mailto:woffordt@floydcountyga.org) for access to locked areas in the parks.

**SCOPE OF WORK**

**Standard Pest Control Services**

All facilities are to be treated for ants, roaches, silverfish, mice, rats, fleas, wasps, spiders and any other pest observed to be present. Each month's treatment needs to be done on (2) consecutive days of continuous service, with the Shop Maintenance Building being the final stop. Pest Control Maintenance will be documented by facility in the inspection report and submitted with the invoice request for payment on a monthly basis.

**Termite Services**

All facilities noted as will need to be set up on a termite maintenance schedule. Termite Maintenance will be documented by facility in the inspection report and submitted with the invoice request for payment on a monthly basis.

## FLOYD COUNTY GEORGIA RFQ 16-1114 PEST & TERMITE CONTROL SERVICES

### PEST CONTROL LOCATIONS AND PRICING

	Location	Address	Monthly Pest Control Pricing
1	Etowah Parker Center	1325 Kingston Highway	\$
2	Etowah Ball Field Service Buildings, Concession, Bathrooms and Golf House	1325 Kingston Highway	\$
3	RFPRA Headquarters & Gym	1 Shorter Ave	\$
4	Lock & Dam Trading Post, Bath & Rental House, and Primitive Bathroom	Lock and Dam Road	\$
5	Banty Jones Park Restrooms and Pavillion	Crane Street	\$
6	Fielder Center	1500 Crane Street	\$
7	Anthony Center and Soccer Building	2605 Garden Lakes Boulevard	\$
8	Gilbreath Center, Outside Restrooms, and Pavillion	106 Park Street - Lindale	\$
9	Ridge Ferry Park and North and Southside Restrooms	393 Riverside Parkway	\$
10	Midway Park Restrooms and Pavillion	Wax Road	\$
11	Shannon Center, Shannon Scout Hut & Outside Restrooms and Pavillion	40 Minshew Road	\$
12	Riverview Football & Baseball	255 Frost Drive	\$
13	Alto Park - Upper Building & Restroom Bldg	1014 Burnett Ferry Road	\$
14	Alto Park - Lower Building & Tennis Restrooms	1014 Burnett Ferry Road	\$
15	Thornton Recreation Center	102 North Floyd Park Road	\$
16	North Floyd Soccer Building	102 North Floyd Park Road	\$
17	North Floyd Baseball Building & Restroom Bldg	102 North Floyd Park Road	\$
18	Shop Maintenance Buildings	300 West Third Street	
19	Heritage Park Restrooms and Pavillion	North 2nd Ave NW & W 1st St	\$
<b>TOTAL MONTHLY PEST CONTROL COST FOR FACILITIES ABOVE</b>			\$

**Bidders Name & Contact Information** \_\_\_\_\_

# FLOYD COUNTY GEORGIA RFQ 16-1114 PEST & TERMITE CONTROL SERVICES

## TERMITE SERVICE LOCATIONS AND PRICING

Location	Address	Monthly Termite Service Cost
Charles C Parker Active Adult Center	1325 Kingston Highway	\$
Lock & Dam Trading Post	Lock and Dam Road	\$
Shannon Center & Scout Hut	40 Minshew Road	\$
Bill Thornton Recreation Center	102 North Floyd Park Road	\$
RFPRH Headquarters	1 Shorter Avenue	\$
<b>TOTAL MONTHLY TERMITE SERVICE COST FOR FACILITIES ABOVE</b>		\$

**Bidders Name & Contact Information** \_\_\_\_\_

**BIDDERS INFORMATION**

**Date of Bid:** 14 Nov 2016

**Bid Name:** Pest and Termite Control Services

The undersigned agrees, if this bid is accepted within Sixty (60) calendar days after date of opening, to furnish all supplies and/or services in strict accordance with provisions of this Invitation for Bid at the price in the **BID SCHEDULE**.

Time Discounts: Discounts allowed for prompt payment as follows: Discounts of less than Fifteen (15) days will not be used in determining the award of a bid but may be used when paying invoices.

\_\_\_\_\_ % Discount \_\_\_\_\_ Calendar Days net \_\_\_\_\_ (discounts will apply if Procurement Card is accepted).

**Procurement Card: Will you accept the VISA Procurement Card for this Service?** \_\_\_\_\_

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, or equipment, and is in all respects fair and without collusion or fraud. I understand that collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and Civil Damage Awards. I agree to abide by all Conditions of this bid and certify that I am authorized to sign this bid for the bidder.

This \_\_\_\_\_ Day of \_\_\_\_\_, 201\_\_

Prices to remain firm for Sixty (60) calendar days or \_\_\_\_\_ calendar days after date of opening. Vendor MUST initial here: \_\_\_\_\_.

Bidder Information  
(Type or Print)

Name and Mailing Address  
of where to send payments

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Address

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip Code  
( )

\_\_\_\_\_  
City, State Zip Code  
( )

\_\_\_\_\_  
Phone Number  
( )

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Federal ID #

\_\_\_\_\_  
Email

Name and Title of Person authorized to Sign

Name \_\_\_\_\_

Title \_\_\_\_\_

Signature \_\_\_\_\_

**Contractor Affidavit under O.C.G.A. § 13-10-91(b)(1)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of Floyd County Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

\_\_\_\_\_  
Federal Work Authorization User Identification Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
Name of Contractor

\_\_\_\_\_  
Address of Contractor

RFQ 16-1114 Recreation Pest & Termite Control Services

Name of Project

FLOYD COUNTY GEORGIA

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_, \_\_\_\_ in 201\_\_ in \_\_\_\_\_(city), \_\_\_\_\_(state).

\_\_\_\_\_  
Signature of Authorized Officer or Agent

\_\_\_\_\_  
Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME

ON THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 201\_\_.

\_\_\_\_\_  
NOTARY PUBLIC

My Commission Expires: \_\_\_\_\_

(Notary Seal or Stamp Required)