



William P. Gilliland, Director
Johnna M. Allen, Asst. Director
Randy E. Self, Buyer I
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Qualifications and Experience

Proposals must provide the following information to establish the qualifications and experience of the Bidder:

- 1) A brief description of the company represented by the submitting firm, including a short history of the company, comments regarding the type of work normally performed by the company, the size of the company's professional, technical, and support staff, the resources that are available to the company pertinent to the Proposal, and the number of years the company has been in existence.
- 2) The submitting firm's financial strength as contained within the firm's last three fiscal year's audits.
- 3) Certification that the Bidder or its officers or any predecessor companies are not under any part of the Bankruptcy Act nor ever filed under the Bankruptcy Act within the previous seven years.
- 4) Provide a listing of relative experience in providing Historic Preservation Consulting Services, with emphasis on projects similar in scope, or characteristics to that proposed for the City of Rome.
- 5) Provide a minimum of three references from similar projects with local governments. Provide the name of a contact person with a telephone number, e-mail address or other contact information.
- 6) Provide a summary of qualifications, specific and general, of the company, and/or branch office, and anticipated personnel to be assigned to the project.
- 7) Provide an outline of the project organizational structure to be used by your company with a description of each person's role in development and delivery of the proposed engineering services. Explain if sub-contractors will be used and for what purpose.