



MEMORANDUM

TO: Prospective Bidders

FROM: William P. Gilliland, Purchasing Director

RE: Request for Bid - #057-14

DATE: October 23, 2014

Enclosed you will find the necessary information for preparing and submitting your bid for **One (1) Compactor with vibratory padfoot drum** for the City of Rome Street Department. **The roller must be Hamm 3307P, Caterpillar CP44 or equal.**

The deadline for submitting your bid is **November 13, 2014 at 3:00 p.m. Local time.**

If you have further questions, please e-mail any inquiries to Bill Gilliland at bgilliland@rome.ga.us. All questions and answers will be posted on the website www.romefloyd.com. It will be the responsibility of interested parties to visit the website frequently to insure receipt of any new information that may be made available.

William P. Gilliland
Purchasing Director

INSTRUCTIONS FOR BIDDERS

I. Bids must be received by **November 13, 2014 at 3:00 p.m.**

II. Bids must be delivered to:

City of Rome Purchasing Department
601 Broad Street
P.O. Box 1433
Rome, Georgia 30162

III. Bids must be sealed and marked:

“057-14 Compactor with vibratory padfoot drum”

IV. Bids must be complete and include:

- A. Completed Bid Proposal Form
- B. Executed Affidavit of Non-Collusion
- C. Executed Certificate of Non-Discrimination
- D. Executed Bidder's Declaration
- E. Request for Taxpayer I.D. Number
- F. E-Verify Compliance Affidavit
- G. SAVE Compliance Affidavit
- H. Any other documents included in this package.

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

Bidder shall submit all required forms and information simultaneously with sealed bids, which forms and information become a part of the property of the City of Rome and will not be returned to bidders unless a written request to withdraw is received prior to **November 13, 2014 at 3:00 p.m.**

V. Payment:

When contracts are awarded, payment by the City of Rome will be the normal 30-day cycle. However, the City does make every effort to honor all discounts.

REQUIREMENTS FOR BIDDERS

These items apply to and become a part of the terms and conditions of the bidders bid. Any exceptions must be in writing.

Notice is hereby given that the City of Rome will receive sealed bids from interested parties until **November 13, 2014 at 3:00 p.m.** at its offices located at 601 Broad Street, Rome, Georgia 30162-1433.

Any bids received thereafter will not be considered.

Bids will be publicly opened and read at the City of Rome Purchasing Department located at 601 Broad Street on the day and at the hour specified.

The purchaser may be consider as non-responsive, any bid in which there is an alteration of, or departure from the bid form hereto attached.

The bid will be awarded to the lowest reliable bidder complying with the conditions of the invitation for bid. The bidder to whom award is made will be notified at the earliest possible date. The purchaser reserves the right to reject the bid of a bidder who has previously failed to perform properly or complete on time, contracts of a similar nature, or the bid of a bidder who, in the sole opinion and discretion of the purchaser is not in a position to perform the contract, or whose name appears on the United States Comptroller General's list of ineligible contractors.

Bids may be withdrawn by written or faxed request, provided such withdrawals are received prior to bid opening date.

NOTE: Unless stated on the bid form the bid submitted will assume all specifications will be met. Please note on the bid form all exceptions.

Specifications

Compactor w/vibratory padfoot drum

General Information

This machine shall be a currently advertised, standard production model vibratory padfoot compactor.

Basic operating weight of standard tractor should not be less than 14,000 lbs.; including lubricants, coolant, ROPS cab, 100% fuel and operator.

The overall length of compactor should be a minimum of 184 inches (4680 mm).

The overall width of the compactor should at least be 70 inches (1790 mm).

The drum should be at least 64 inches (1625 mm)

The Compactor should be equal to a Hamm, 3307P or Caterpillar CP44 or other brands that may be equal. The use of a name brand is not intended to indicate a preference for that brand. It is intended to establish a level of function, quality, service and reliability.

Engine

Bidders Response

The engine shall be a 4 cylinder, Diesel, EPA Tier 4 interim.

The engine, including a hydraulic engine cooling fan and all necessary accessories, and should deliver at least 74 h.p. at the flywheel SAE J1349 rated)

Peak power shall be rated at 2600 rpm

Drive

Bidders Response

Hydrostatic---Front and rear

Speed low range. 0 to 4.5 mph

Speed transport range. 0 to 7.8 mph

Vibration System

Bidders Response

Hydrostatic Drive

Steering

Bidders Response

Pivoted type

Actuation

Hydrostatic steering wheel

Steering angle

+ - 35 degree

Oscillation Angle

+ - 10 Degree

Brake System

Service brake mode of action

Hydrostatic

Bidders Response

Service brake actuation

Drive Lever

Parking brake mode of action

Spring loaded multi/disc

Parking brake actuation

Electric and/or automatic

Emergency brake mode of action

hydraulic/mechanical

Emergency brake actuation

Emergency stop button

Operators Station

Bidders Response

The cab should be Open ROPS with canopy

The cab should have both left and right access

The cab should have a suspended driving platform

The cab should have a sliding and swiveling operator's seat

The cab should have two (2) multi-functioning drive levers

The cab should have traction control

The cab should have tilt steering wheel and instrument panel

The cab should have engine operation information and control display

Machine Dimensions

Bidders Response

Maximum working width

66 inches (1680mm)

Turning radius inside

120 inches (3060mm)

Number of pads on the drum

112 approximately

Height of the padfoot

3.1 inches (80mm)

Operating weights

Bidders Response

Operating weight with open ROPS

+14,000 lbs.

Approximate weight with open ROPS

+16,500 lbs.

Axle Load, front/rear

Approximately, Front- 8500, Rear-5900 lbs.

Load per tire

+2900 lbs.

Manuals

A full set of maintenance and parts manuals should be provided.

Bidders Response

Warranty Options

Total Machine Coverage for a period of one year (1), 2000 hours. Warranty should include all scheduled preventative maintenance, service fees, parts, travel time and mileage. State the cost per operating hour.

Powertrain Warranty-Five (5) years or 10,000 hours with all cost included. State the warranty cost per operating hour.

If the machine has GPS, what are the initial cost and the annual cost? If it is included at no cost, please state.

Scheduled Preventative Maintenance for two thousand hours shall be included in price of machine. Cost if not included.

All Maintenance and service will be performed at the City of Rome location

Standard Warranty

State the Standard Machine warranty provided with the purchase.

State the location of the closest parts and service location for the machine being proposed.

How many years has your company been in business?

Delivery

The machine should be delivered FOB, 100 Vaughn Road, Rome Georgia

Bidders Response

BID FORM

TO: City of Rome – Purchasing Department
P.O. Box 1433
601 Broad Street
Rome, Georgia 30162-1433
ATTN: WILLIAM P.GILLILAND

BID PKG: “057-14 Compactor with vibratory padfoot drum”

Quantity	Description	Unit Price	Total
1	Compactor with vibratory padfoot drum	_____	_____

Total Cost: _____

Expected Delivery Date: _____

All items are to be priced FOB, 100 Vaughn Road, Rome, Georgia 30161

All bids submitted shall be subject to acceptance or rejection and the City of Rome specifically reserves the right to accept or reject any or all bids, to waive any technicalities and formalities in the bidding.

The undersigned understands that any conditions stated above, clarifications made to the above or information other than that requested should be under separate cover and to be considered only at the discretion of the Purchasing Department.

Name of Individual, Partner
or Corporation

Company

Title

Address

Authorized Signature

City, State, Zip Code

Company phone number

BIDDERS DECLARATION

The bidder understands, agrees and warrants:

That the bidder has carefully read and fully understands the full scope of the specifications.

That the bidder has the capability to successfully undertake and complete the responsibilities and obligations in said specifications.

That the bidder has liability insurance and a declaration of insurance form is included in the bid package.

That this bid may be withdrawn by requesting such withdrawal in writing at any time prior to **November 13, 2014 at 3:00 p.m.** but may not be withdrawn after such date and time.

That the City of Rome reserves the right to reject any or all bids and to accept that bid which will, in its opinion, best serve the public interest. The City of Rome reserves the right to waive any technicalities and formalities in the bidding.

That by submission of this bid the bidder acknowledges that the City of Rome has the right to make any inquiry or investigation it deems appropriate to substantiate or supplement information supplied by the bidder.

If a partnership, a general partner must sign.

If a corporation, the authorized corporate officer(s) must sign and the corporate seal must be affixed to this bid.

BIDDER:

Name

Title

Name

Title

AFFIX CORPORATE SEAL (If Applicable)

CERTIFICATE OF NON-DISCRIMINATION

In connection with the performance of work under this contract, the bidder agrees as follows:

The bidder agrees not to discriminate against any employee or applicant for employment because of race, creed, color, sex, national origin, ancestry or disability. The vendor shall take affirmative action to insure that employees are treated without regard to their race, creed, color, sex, national origin, ancestry or disability. Such action shall include, but not be limited to the following: employment, upgrading, demotion, transfer, recruiting or recruitment, advertising, lay-off or termination, rates of pay or other compensation and selection for training, including apprenticeship.

In the event of the bidder's non-compliance with this non-discrimination clause, the contract may be canceled or terminated by the City of Rome. The bidders may be declared, by the City of Rome, ineligible for further contracts with the City of Rome until satisfactory proof of intent to comply shall be made by the vendor.

The bidder agrees to include this non-discrimination clause in any sub-contracts connected with the performance of this agreement.

BIDDER

SIGNATURE

TITLE

NON-COLLUSION AFFIDAVIT

The following affidavit is to accompany the bid:

STATE OF _____

COUNTY OF _____

Owner, Partner or Officer of Firm _____

Company Name, Address, City and State _____

Being of lawful age, being first duly sworn, on oath says that he/she is the agent authorized by the bidder to submit the attached bid. Affidavit further states as bidder, that they have not been a party to any collusion among bidders in restraint of competition by agreement to bid at a fixed price or to refrain from bidding; or with any office of the City of Rome or any of their employees as to quantity, quality or price in the prospective contract; or any discussion between bidders and any official of the City of Rome or any of their employees concerning exchange of money or other things of value for special consideration in submitting a sealed bid for:

FIRM NAME _____

SIGNATURE _____

TITLE _____

Subscribed and sworn to before me this _____ day of _____ 20____

NOTARY PUBLIC

CITY OF ROME

DRUG-FREE WORKPLACE CERTIFICATE

By signature on this certificate, the Bidder certifies that the provisions of O.C.G.A. Section 50-24-1 through 50-24-6 related to the "Drug-Free Workplace Act" will be complied with in full. The Bidder further certifies that:

1. A drug-free workplace will be provided for the Bidder's employees during the performance of the contract; and
2. Each contractor who hires a subcontractor to work in a drug-free workplace shall secure from that subcontractor the following written certification: "As part of the subcontracting agreement with (contractor's name), (subcontractor's name) certifies to the contractor that a drug-free workplace will be provided for the subcontractor's employees during the performance of this contract pursuant to O.C.G.A. Section 50-24-3(b)(7)."

By signature on this certificate, the Bidder further certifies that it will not engage in the unlawful manufacture, sale, distribution, dispensation, possession, or use of a controlled substance or marijuana during the performance of the contract.

Bidder: _____

By: _____

Name Printed: _____

Title: _____

Date: _____

CITY OF ROME, GEORGIA

E-VERIFY COMPLIANCE AFFADAVIT

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of the City of Rome, Georgia has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A, § 13-10-91 (b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification number
(Not Required if Less than 10 Employees)

Signature (if less than 10 employees)

Date of Authorization

Name of Contractor

Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, _____, 20____ in _____ (city) _____ (state).

Signature of Authorized Officer or Agent

Printed Name and Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME
ON THIS THE _____ DAY OF _____, 20_____

NOTARY PUBLIC
My Commission Expires:

CITY OF ROME, GEORGIA

SAVE COMPLIANCE AFFADAVIT

O.C.G.A § 50-36-1(e)(2) Affidavit

By executing this affidavit under oath, as an applicant for a (n) Contract or Services, as referenced O.C.G.A. C. § 50-36-1, from the City of Rome, Georgia, the undersigned applicant verifies one of the following with respect to my application for a public benefit:

- 1) _____ I am a United State citizen.
- 2) _____ I am a legal permanent resident of the United States
- 3) _____ I am a qualified alien or non-immigrant under the Federal Immigration and Nationality Act with an alien number issued by the Department of Homeland Security or other federal immigration agency.
My alien number issued by the Department of Homeland Security or other federal immigration agency is: _____.

The undersigned applicant also hereby verifies that he or she is 18 years of age or older and has provided at least one secure and verifiable document, as required by O.C.G.A. § 50-36-1(e)(1), with this affidavit.

The secure and verifiable document provided with this affidavit can best be classified as:_____.

In making the above representation under oath, I understand that any person who knowingly and willfully makes a false, fictitious, or fraudulent statement or representation in an affidavit shall be guilty of a violation of O.C.G.A. § 16-10-20, and face criminal penalties as allowed by such criminal statute.

Executed in _____(city), _____ (state).

Signature of Applicant

Printed Name of Applicant

SUBSCRIBED AND SWORN
BEFORE ME ON THIS THE
_____ DAY OF _____, 20____

NOTARY PUBLIC
My Commission Expires: