



Third Avenue Parking Deck Leasing Agreement

Permit Policy

- Each parking permit is issued to the individual
- Spaces are leased Monday through Friday (8 am-6 pm)
- The permit grants parking in the 3rd Avenue Parking Deck ONLY
- An Access Card will be issued to each permit holder
- Replacement cards cost \$25
- If card is lost or stolen, report promptly
- If temporary vehicle is used, take the access card with the vehicle
- If permanent change in vehicle occurs, please notify Parking immediately and update information
- To cancel lease, you MUST return the Access Card to the Parking office
- If lease is not officially canceled, the holder will be responsible for any unpaid months
- ONLY annually paid permits will receive a refund on a prorated monthly basis
- Payment is due on the 10th of each month
- Late fees apply after the 10th
- Permits are subject to cancellation on the 30th for non-payment
- Parking Department is NOT responsible for any lost or stolen items in the vehicle or damage to the vehicle

OFFICE USE
Card Number _____
Date Issued _____

Please Print Clearly

New Application
 Replacement (\$25.00)

Name _____

Home Address _____

City/Zip _____

Home Phone _____ Email _____

Tag & Vehicle Information

Tag Number _____ State _____

Make/Model _____

Model Year _____ Color _____

Business or Employer Information

Employer _____

Address _____

City/Zip _____

Employer's Phone _____

Work Email _____

LEASE OPTIONS

First Come \$32 (no assigned level or space)
 Preferred \$45 (reserved space)

PAYMENT OPTIONS

___ Monthly ___ Quarterly ___ Annually

Invoice must be paid by the 10th. Late fees apply after the 10th. Permit is subject to cancellation on the 30th for nonpayment. Replacement Access Card fee is \$25.00. I have read the applicable Downtown Rental Parking Deck Policy and agree as set forth.

Signature _____ Date _____