



# CONTRACTOR PARKING PERMIT

## CONTRACTOR

The purpose of Contractor Procedures is to provide guidance for contractors working in the downtown area. It is recognized that contractors need to be able to operate and work in the building during renovating with ease of access to contractor's vehicles. It is also recognized that the downtown businesses need access to their businesses for their customers and/or clients.

## PROCEDURE

1. **One (1) free permit** per business/job site per month.
2. At any one time a contractor may have a **maximum of two (2) work vehicles parked on-street** in front of, to the side of or in the rear of the building where work is ongoing. The vehicle must contain the tools and equipment used for the site.
3. Other persons working at the site are encouraged to park at the site only long enough to load or unload their tools or equipment needed for the day. The vehicle must then be relocated to all-day-parking arranged by the Contractor and/or Parking Office. Carpooling of employees is encouraged. Vehicles not complying with this provision are subject to the 2 hour parking ordinance and will be ticketed.
4. Contractors and their employees may not block crosswalks or sidewalks at any time. They may not park in areas that are not properly marked as "parking spaces." Including, but not limited to yellow curbs. Direct special request to Public Works and/or Building Inspection.
5. Contractors are requested to inform all workers at their site of these policies.
6. Permit must be displayed in the vehicle at all times.

**The Parking Office is available to coordinate activities regarding contractors, material deliveries, and employee parking. Phone 706-236-4458 Email: [parking@romeqa.us](mailto:parking@romeqa.us)**

Please Print Clearly

DATE \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

APPLICANT \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

CITY/STATE/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_

EMAIL \_\_\_\_\_

VEHICLE MAKE \_\_\_\_\_ MODEL \_\_\_\_\_

TAG NUMBER (S) \_\_\_\_\_

REQUESTED START DATE \_\_\_\_\_

ANTICIPATED COMPLETION \_\_\_\_\_

JOB SITE/(BUSINESS) \_\_\_\_\_

JOB SITE PROPERTY ADDRESS \_\_\_\_\_

### Parking Fees

- 1 Day FREE
- 3 Day(s) \$25
- 7 Day(s) \$50
- 14 Day(s) \$125
- 30 Day(s) \$200
- Off-Street Parking

I have read the Contractor Permit procedures and terms and agree to abide by the policy as set forth.

APPLICANTS SIGNATURE \_\_\_\_\_

### OFFICE USE ONLY

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Quantity 1 2 Permit # (s) \_\_\_\_\_

Special Conditions \_\_\_\_\_

### PAYMENT

Amount \_\_\_\_\_ Payment: CASH / CREDIT CARD

Initial \_\_\_\_\_ Date Received \_\_\_\_\_

Start Date \_\_\_\_\_ End Date \_\_\_\_\_

Quantity 1 2 Permit # (s) \_\_\_\_\_

Special Conditions \_\_\_\_\_

### PAYMENT

Amount \_\_\_\_\_ Payment: CASH / CREDIT CARD

Initial \_\_\_\_\_ Date Received \_\_\_\_\_