



Request for Citation Appeal

Appeals Policy

If you feel you have been issued a citation in error, you may appeal the citation by completing this form and sending it in within 3 days. Once your appeal is received, it will be reviewed and a decision will be made within 10 business days. At that time, you will be notified of the decision, therefore, please fill out the requested information completely.

Invalid reasons to appeal are as follows, but not limited to: Lack of knowledge of the City's parking ordinance and regulations, appointment conflicts or tardiness going or returning from an appointment, or the inability to find legal parking.

Downtown Parking Zone

The coverage area is from the 100 Block (First Ave) through the 500 Block (Sixth Ave) of Broad Street and includes: East First Street, West First Street and Tribune, as well as all side streets within those blocks. Leased lots are also monitored daily.

City of Rome
Parking Ordinance:

Chapter 12, Section 12-244,
(b)
of The Code of the City of
Rome, Georgia states:

*"No vehicle or motorcycle shall be parked more than two hours, **whether consecutive or otherwise**, in the downtown parking zone between the hours of 8am and 6pm, Monday through Saturday.*

Request for Citation Appeal

Please Print Clearly

Name _____

Business Name _____

Mailing Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

Citation # _____ Date of Citation _____

Reason for request:

Mail or Fax this form, along with a photocopy of the citation and any support materials* to:

Downtown Development
Attn: Parking
607 Broad Street
PO Box 1433
Rome, GA 30162-1433
Fax- 706.236.4448

*Support materials can be a receipt from lunch, gas, bank, etc. Must include date and time.

By signing I acknowledge that I have read and understand the parking policy and appeal procedures. The information above is true and correct.

Signature _____ Date _____

OFFICE

Only

Office Use Only

Date Received: _____ Time _____

Decision: _____ Approved _____ Denied _____

If Denied, Reason _____

Signature: _____ Date: _____